



प्रबन्धक कार्यालय Manager's Office	: 0422 2692256
निवास स्थान Residence	: 0422 2692257
सहायक प्रबन्धक (प्रशासन) Asstt. Manager (Admn.)	: 0422 2692256
सहायक प्रबन्धक (तकनीकी) Asstt. Manager (Tech.)	: 0422 2692275
सहायक श्रम कल्याण आयुक्त (क) Asstt. Labour Welfare Commissioner (C)	: 0422 2692256

भारत सरकार मुद्रणालय

कोयम्बतूर-641 019 (तमिल नाडु)

GOVERNMENT OF INDIA PRESS
COIMBATORE - 641 019 (Tamil Nadu)

No. CBE/PMR/59012/2010-11/Estt. 34

Dated 3-4-2012

OFFICE MEMORANDUM

SUBJECT : Filling up of one post of General Store Keeper in Government of India Press, Coimbatore-19.

It is proposed to fill up one post of General Store Keeper in the Scale of pay of Rs. 9300-34800 with Grade Pay of Rs. 4200 (Pre revised 5000-150-8000) in Govt. of India Press, Coimbatore by transfer on on deputation basis amongst the offices of Central Government (including the Directorate of Printing) who fulfill the following conditions :-

- (a) i) holding analogous post on regular basis; OR
ii) with three years regular service in post in the pay scale of Rs. 5200-20200+G. P. Rs. 2800 (pre-revised scale of Rs. 4500-125-7000); OR
iii) with eight years' regular service in the pay scale of Rs. 5200-20200+G.P.Rs.2400 (pre revised scale of Rs.4000-100-6000).

- (b) Possessing Matriculation or equivalent from a recognized Board or University
(c) should be a Permanent Government Servant and prepared to furnish the requisite security and/or execute the prescribed bond.

Desirable :- One year experience in handling store, which can be relaxed by the appointing authority in deserving cases in case no eligible candidates apply.

(Period of deputation including period of deputation in another ex-cadre post held immediately preceding the appointment in the same or some other Organisation/Department of the Central Government shall ordinarily not exceeds three years).

The maximum age limit for appointment on deputation shall not exceed fifty six years as on the closing date receipt of application.

The Head of Establishment/Organisation are requested to circulate the vacancy amongst the eligible officials and applications of suitable candidates may be forwarded in the enclosed **Annexure 'A'** along with the full service particulars in **Annexure 'B'** with up to date CR Dossiers of the applicants so as the reach the undersigned on or before **23-4-2012**.

.....2/-

21/10/12
13/4/12
Rishu
11/4/12
Shri Y.S.

The applications of those applicants who can be spared immediately only be forwarded. The applications etc., received after the date specified above and without CR Dossiers will not be entertained under any circumstances. While forwarding the applications, it may be verified and certified that the particulars furnished by the applicant are correct and that no disciplinary cases is pending or contemplated against the applicant. In case none is interested, a NIL report may be furnished. If nothing is heard within the stipulated time, it would be presumed that there are no interested candidates from his office.

Encl. : Annexure 'A' & 'B'


(M.S.RAVICHANDRABABU)
P. Manager

Copy to

- 1)The Manager, Govt. of India Press, Minto Road, New Delhi 110 002
- 2)The Manager, Govt. of India Press, Ring Road, New Delhi 110 064
- 3)The General Manager, Govt. of India Press, Gandhi Nagar, Nasik 422006
- 4)The Manager, Govt. of India Press, Faridabad Harayana 120 001
- 5)The Manager, Govt. of India Press, Aligarh 202002
- 6)The Manager, Govt. of India Press, Santragachi, Howrah 711112
- 7)The Manager, Govt. of India Press, Temple street , Kolkatta 700 072
- 8)The Manager, Govt. of India Press, Koratty 680309
- 9)The Manager, Govt. of India Press, Tuti Kandi , Simla 1710 04
- 10)The Manager, Govt. of India Press, Nilokheri Haryana
- 11)The Officer-in charge, Govt. of India Text Book Press, Mysore 570 010
- 12) The Officer-in charge, Govt. of India Text Book Press, Chandigarh 150 002
- 13) The Officer-in charge, Govt. of India Text Book Press, Bhubaneswar 751017
- 14)The Manager, Govt. of India Form Store,166 Lenin Sarani, Kolkatta 13
- 15)The Officer in charge, Government of India Press, Rashtrapathi Bhawan, New Delhi 110 004
- 16. Copy to Shri Surendra Singh, Deputy Director(Admn II), Dte. of Ptg, Nirman Bhawan, New Delhi
- 17 .Notice Board.

ANNEXURE 'A'

FORM OF APPLICATION

- Application for the post of :
- 1. Name of the applicant :
- 2. Age/Date of Birth :
- 3. Educational/Technical qualification :
- 4. Additional qualification and experience acquire for the higher post applied for :
- 5. Date of appointment in the Department and to the post to which appointed :
- 6. Substantive appointment held and the date of such appointment :
- 7. Details of posts held and the period for which these were held :
- 8. Present post held and date from which held :
- 9. Whether the present post held is on ad-hoc basis or regular :
- 10. Present Pay :
- 11. Whether SC/ST or UR :

UNDERTAKING

I undertake that in the event of my selection, I will not withdraw my candidature at a later date.

Date : _____ Signature of the applicant : _____
 _____ Designation _____
 _____ Name of the Press/Office _____

Certified that the contents of this application have been verified from the record and are found to be actually correct.

The applicant was awarded the punishment of _____ on _____ and is still current and will expire on _____. There is no vigilance case is pending/contemplated against the applicant.

Signature of the Head of the Office with seal :

ANNEXURE 'B'

Name of the Press/Office :

Particulars of the applicant for the post of GENERAL STORE KEEPER in Government of India Press, Coimbatore 641 019

1. Name :
2. Age/Date of Birth :
3. Educational/Technical qualification :
4. Date of appointment in the Department :
5. Substantive appointment held and date of such appointment :
6. Present post and date from which it is held and present pay :
7. Definite recommendation of the Head of Office/Press with remarks as to whether any vigilance case is pending or contemplated against the applicant :
8. Remarks :

Signature of the Head of the Office with seal :