

F. No. GIP/CBE/NR-59000(E)/Estt.
GOVERNMENT OF INDIA PRESS
PRESS COLONY P.O.
COIMBATORE-641 019
TAMIL NADU
Tele : 0422-2692256, Fax : 0422-2695908

Advertisement No. 01/2013/Estt.

It is proposed to fill up the following posts in Government of India Press, Coimbatore **purely on deputation basis** as per existing Recruitment Rules (Non-Industrial & Industrial)-2003 from amongst the officials of Central Govt. including the Department of Printing, New Delhi fulfilling the following conditions.

Non-Industrial

Sl. No.	Name of Posts	Scale of Pay	No. of Posts	Eligibilities Conditions
1.	Hindi Translator	PB2- Rs. 9300-34800 GP 4200	1	Officers of the Central Govt. Holding (a) (i) analogous posts; (OR)(ii) posts in the scale of pay of Rs.4500-125-7000 (Pre-revised) or equivalent with three years regular service; (OR) (iii) posts in the scale of pay of Rs.4000-100-6000 (Pre-revised) or equivalent with five years regular service in the grade; AND (b) possessing (i) Master's Degree of a recognized University in Hindi/English with English/Hindi as a compulsory/elective subject or as medium of examination at degree level. (OR) (ii) Master's Degree of a recognized University in any subject other than Hindi/English with Hindi and English as compulsory/elective subject or either of the two as medium of examination and the other as a compulsory/Elective subject at degree level. (OR) (iii) Master's Degree of a recognized university in any subject other than Hindi/English with Hindi/English medium and English/Hindi as a Compulsory elective subject or as medium of examination at degree level. (OR) Bachelor's degree of a recognized university with Hindi and English as compulsory/elective subject or either of the two as medium of examination and the other as a compulsory/elective subject, plus a recognized diploma/certificate course in translation from Hindi to English and vice-versa or two years experience of translation work from Hindi to English and vice-versa in Central/State Govt. offices including Govt. of India undertakings.
2.	General Store Keeper	PB2- Rs. 9300-34800 GP 4200	1	Officers of the Central Government: (a) (i) holding analogous post on regular basis; or (ii) with three years regular service in post in the pay scale of Rs.4500-125-7000 (Pre-revised); and (iii) with eight years regular service in the pay scale of Rs.4000-100-6000. (b) Possessing Matriculation or equivalent from a recognized board or University. Desirable: One year experience in handling store which can be relaxed by the Appointing Authority in deserving cases in case no eligible candidates apply.

Industrial

Sl. No.	Name of Posts	Scale of Pay	No. of Posts	Eligibilities Conditions
1.	Head Reader	PB2- Rs. 9300-34800 GP 4200	1	Officers of the Central Government (including the department) having (i) Graduation from recognized University (ii) Knowledge of Proof Reading Marks (iii) Proficiency in English and Hindi Language and one Regional Language which is used in Press with: (a) holding the post of Head Readers/Editors in the Pay Scale of Rs.5000-150-8000 (Pre-revised) on regular basis or (b) Copy Editors in the Pay Scale of Rs.4500-125-7000 (Pre-revised) with three years regular service or (c) Copy Editors in the Pay Scale of Rs.4500-125-7000 (Pre-revised) with combined regular service of eight years in the grade and in the grade of Reader in the Pay Scale of 4000-100-6000 (Pre-revised).

2.	Reader	PB 1-Rs.5200-20200 GP 2400	4	Officers of the Central Government (including the department) having (i) Graduation from recognized University (ii) Knowledge of Proof Reading Marks (iii) Proficiency in English and Hindi Language and one Regional Language which is used in Press with: (a) holding the post of Reader in the Pay Scale of Rs.4000-100-6000 (Pre-revised) on regular basis.
3.	Head Mechanic (Printing & Binding)	PB 1-Rs.5200-20200 GP 2800	1	Officers of the Central Govt. (including the department) having (i) Diploma in Mechanical or Electrical or Electronics Engineering from a recognized university or institution. (ii) Three years experience of maintenance/repairing of Printing and Allied equipments in a Institution/Press of repute with (a) holding the post of Head Mechanic (Printing and Binding) in the Pay Scale of Rs.4500-125-7000 (Pre-revised) on regular basis or (b) Mechanic (Printing and Binding) in the Pay Scale of Rs.4000-100-6000 with five years regular service in the grade.
4.	Truck Driver (HV)	PB 1-Rs.5200-20200 GP 1900	1	Officers of the Central Govt. (including the department) having (i) Matriculation (10 th Class) pass from recognized School or Board. (ii) Experience of driving motor vehicle for five years. (iii) Should possess requisite valid driving licence for Heavy Motor Vehicles. (iv) Knowledge of Auto Mobile with (a) holding the post of Truck Drivers (Heavy Vehicles/Light Vehicles) in the Pay Scale of Rs.3050-75-3950-80-4590 (Pre-revised) with regular service or (b) Auto Truck Drivers in the Pay Scale of Rs.2650-65-33-70-4000 with four years regular service, subject to passing the Trade Test. Possessing Driving Licence for Heavy Vehicle is essential.
5.	Artist Retoucher	PB2- Rs. 9300-34800 GP 4200	1	Officers of the Central Govt. (including the department) having (i) Degree in Printing Technology from a recognized university or institution with two years experience OR (ii) Diploma in Printing Technology (Offset) from a recognized institute of Printing and three years experience in scanning, Planning & Retouching in a offset establishments of repute with (a) holding the post of Artist Retoucher in the Pay Scale of Rs.5500-175-9000 (Pre-revised) with regular service or (b) Assistant Artist Retoucher in the Pay Scale of Rs.5000-150-8000 (Pre-revised) with five years regular service in the grade subject to qualifying in a Trade Test.
6.	Binder	PB 1-Rs.5200-20200 GP 2400	12	Officers of the Central Govt. (including the department) with (a) holding analogous posts i.e. Binder in the Pay Scale of Rs.4000-100-6000 (Pre-revised) on regular basis or (b) Assistant Binders in the Pay Scale of Rs.3050-75-3950-80-4590 with eight years regular service subject to qualifying respective trade test for that trade.
7.	Electrician	PB 1-Rs.5200-20200 GP 2400	1	Officers of the Central Govt. (including the department) having (i) Diploma in Electrical or Electronics from a recognized institution from a recognized university or institution. (ii) Electrical Supervisory Certificate of competency. (iii) Two years experience of running/maintenance of different types of both high tension and low tension electrical installation including underground cable system. (iv) Knowledge of maintenance of electrical installation with (a) the post of Electrician in the Pay Scale of Rs.4000-100-6000 with regular service or (b) Wireman in the Pay Scale of 3050-75-3950-80-4590 with five years regular service in the grade subject to qualifying in the Trade Test.

General Instructions: -

1. For all the above said posts, the period of deputation including the period of deputation another Ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of the Central Government **shall ordinarily not exceeded three years.**
2. The Maximum age limit for appointment by transfer on deputation **shall not exceed 56 (fifty six) years** as on the closing date of receipt of applications.

The Head of Establishment/Organizations/Presses are requested to circulate the vacancies among the eligible officials and applications of suitable candidates may be forwarded to this Press in the enclosed **Annexure 'A' along with the full service particulars in Annexure 'B'** with definite

recommendations as to the suitability of the candidate. The attested copy of the up-to-date C.R. Dossiers, Vigilance Clearance Certificate and an undertaking from the candidate that he/she will not withdraw his/her candidature after selection, may be forwarded along with application so as to reach the undersigned within 60 days from the date of publication of advertisement in "Employment News" weekly newspaper. The application of those who can be spared immediately need only to be forwarded. The details may also be seen on the **website: www.dop.nic.in**.

-Sd.-

(T. RAVINDRAN)
Manager

Encl: Annexure 'A' & 'B'

FORM OF APPLICATION

1.	Application for the Post of	:	
2.	Name of the Applicant	:	
3.	Age/Date of Birth	:	
4.	Educational/Technical Qualifications	:	
5.	Additional Qualifications & Experience acquired for the higher post applied for	:	
6.	Date of appointment in the Department and the post to which appointed	:	
7.	Substantive appointment held & the date of such appointment	:	
8.	Details of posts held and the period which those were held	:	
9.	Present post held and date from which held	:	
10.	Whether the present post is held on ad-hoc basis or regular basis.	:	
11.	Whether SC/ST or UR	:	
12.	Present Pay	:	

UNDERTAKING

I hereby declare that I will not withdraw my candidature under any circumstances in the event of selection in Govt. of India Press, Coimbatore.

Signature of the Applicant :

Designation :

Name of the Press/Office :

Certified that the conditions for selection have been explained to the applicant. Certified that the contents of this application have been verified from the records and are found correct. There is no Vigilance case pending/contemplated against the applicant. The applicant was awarded the punishment of on and still current and will expire on

Signature of the Head of Office with Seal:

Place:

Designation :

Date:

Name of the Office :

**PARTICULARS OF THE APPLICANT FOR THE POST OF AT GOVERNMENT OF INDIA PRESS,
COIMBATORE-641 019**

Name	Age & Date of Birth	Educational/ Technical Qualification	Date of Appointment	Substantive appointment held & Date of such appointment	Present post held & date of such appointment from which held and Present Pay	Definite recommendations of the Head of the Press/Office with regard to suitability for the post & remarks as to whether any vigilance case is contemplated against applicant	Remarks

Place :
Date :

Signature of the Head of the Office :
Designation :
Name of the Office :