



भारत सरकार मुद्रणालय ,मिन्टो रोड .नई दिल्ली
GOVERNMENT OF INDIA PRESS, MINTO ROAD, NEW DELHI - 2

No. D-31/E-I/ GSK/ 36/2015

Dated: 03/02/15

OFFICE CIRCULAR

Sub: Filling up of the post of General Store Keeper in Government of India Press, Minto Road, New Delhi.

203-1A
10/2/2015

One post of General Store Keeper in the revised Pay scale of 9300-34800 G.P. - 4200 is proposed to be filled up in this Press as per Recruitment Rules by transfer on deputation basis from amongst the officers of Central Government (including Department of Printing).

- (a). (i). holding analogous post on regular basis; or
- (ii). with three years regular service in the post in the revised pay scale of 9300-34800 G.P.- 4200 or
- (iii). with eight years regular service in the revised pay scale of 5200-20200 G.P.- 2400.
- (f) possessing Matriculation or equivalent from a recognized Board or University.
- (g) should be permanent Government servant and prepared to furnish requisite security or execute the prescribed bond.

Desirable:

One year experience in handling Store which can be relaxed by the Appointing Authority in deserving cases in case no eligible candidates apply.

Deputation:

Period of deputation including period of deputation in Ex-Cadre post held immediately preceding this appointment in the same or some other Organisation/ Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment on deputation shall not exceed 56 years as on the closing date of receipt of application.

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AT

सं. वि. अनुमान / CR No.
डायरी नं. / Dy. No.	1059
दिनांक / Date	5/2/15

Sh. Yash Pal
9/2/15

for uploading in the website
ADC (DN)
19/2/15

The Head of Establishments/Organisations are requested to circulate the vacancy amongst the eligible officials and applications of suitable candidates may be forwarded to this Press in the enclosed Annexure 'A' alongwith the full service particulars in Annexure 'B' and definite recommendations as to the suitability of the candidates. The up-to-date C.R. Dossier and Vigilance Clearance Certificate and an Undertaking from the candidate that he/she will not withdraw his/her candidature after selection may be forwarded alongwith the application so as to reach the undersigned within **30 days** from the issue of this circular

In case of non-availability of any suitable candidate of his Office/Establishment 'NIL' information may be sent within the date. If nothing is heard within the stipulated time, it would be presumed that there is no eligible candidate from his Office.

Encl: Annexure 'A' & 'B'

R.K. Saxena
21/2/15
(R.K. SAXENA)

Asstt. Manager (Admn.)

1. The General Manager, G.I.P., Gandhi Nagar, Nasik-422006.
2. The Manager, G.I.P., Ring Road, New Delhi-110064
3. The Manager, G.I.P., Aligarh, U.P.-202001.
4. The Manager, G.I.P., Faridabad, Haryana-121001.
5. The Manager, G.I.P., Santragachi, Howrah-711112.
6. The Manager, G.I.P., Temple Street, Kolkatta-700072.
7. The Manager, G.I.P., Koratty-680309.
8. The Manager, G.I.P., Shimla-171004.
9. The Manager, G.I.P., Nilokheri, Haryana,
10. The Manager, G.I. Text Book Press, Bhubaneshwar-751017.
11. The Manager, G.I. Text Book Press, Chandigarh-160002
12. The Manager, G.I. Text Book Press, Mysore-570011.
13. The Manager, G.I.P., Form Store, 166, Lalin Sarani, Kolkatta-700014.
14. The Officer-In-Charge, G.I.P., Rashtrapati Bhawan, New Delhi-110004.
15. The Officer-In-Charge, G.I.P., Coimbatore-641019.
16. Asstt. Director (A.I), Directorate of Printing, 'B' Wing, Nirman Bhawan, New Delhi.
17. Asstt. Director (T&P), Directorate of Printing, 'B' Wing, Nirman Bhawan, New Delhi with the information for filling up one post of General Store Keeper (Revised pay Scale of 9300-34800 G.P.- 4200) along with a CD for uploading the details in Dte. Of Printing website.

Asstt. Manager (Admn.)

FORM OF APPLICATIONApplication for the Post of :

1. Name of applicant :
2. Age/Date of Birth :
3. Educational/Technical Qualification :
4. Additional qualification and experience :
required for the higher post applied for
5. Date of appointment in the Deptt. and :
post to which appointed
6. Substantive appointment held and
the date of such appointment
7. Details or post held and the period :
for which these were held
8. Present post held and the period :
for which these were held
9. Whether the present post is held :
on ad-hoc basis or regular basis
10. Present Pay :
11. Whether S.C/S.T./UR :

UNDERTAKING

I undertake that in the event of my selection I will not withdraw my candidature at later stage.

Name and Signature

Of applicant _____

Designation _____

Name of Press _____

Office _____

Date:

Certified that the conditions for selection have been explained to the applicant.

Certified that the contents of this application have been verified from records and are found correct.

There is no vigilance case pending/contemplated against the applicant.

The applicant was awarded the punishment of _____ and is still current and will expire on _____

Signature of the Head of the Office.

ANNEXURE 'B'

Name of the Press:

Particulars of the applicant for the post of: In Govt. of India Press, Minto Road, New Delhi.

S.No.	Name	Age & Date of Birth	Educational/Technical Qualification	Date of appointment in the Deptt.	Substantive Appointment held & Date of such appointment	Present Post & Date from which it is held and Present Pay	Definite recommendation of the Head Office of the Press with remarks as to whether any vigilance case if pending or contemplated against the applicant	Remarks
	2	3	4	5	6	7	8	9
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GOVERNMENT OF INDIA PRESS, MINTO ROAD, NEW DELHI.

DRAFT ADVERTISEMENT

Applications are invited to fill up one post of General Store keeper in the Revised Pay Scale of ₹ 9300-34800 G.P.-4200 in Govt. of India Press, Minto Road, New Delhi as per amended Recruitment Rules by transfer on deputation basis for a period not exceeding three years.

Those Government servants who fulfill the conditions may apply through proper channel within 30 days from the date of publication of this advt. in Employment News. The eligibility conditions and other details for the said post are available on the website www.dop.nic.in.

GENERAL MANAGER.