

File No.16/2/2008-Estt.
Government of India
Ministry of Urban Development
DIRECTORATE OF PRINTING
'B' Wing, Nirman Bhawan, New Delhi -110108

Dated the 23rd August, 2012.

Subject: Filling up the post of Cashier at the Head Quarters, New Delhi in the Directorate of Printing.

In continuation of this Directorates reference of even No dated 21.06.2012(Copy enclosed) on the subject cited above, the last date for receipt of the application for the post of cashier in the Directorate of Printing is extended up to 14th September, 2012.

2. All the Ministries/Departments located in Delhi are requested to forward the VC/DC, CR dossiers for the last five years, integrity Certificate alongwith applications of the interested UDCs/Assistants in duplicate (in the attached Proforma) who are eligible for the post of Cashier and can be spared by the offices concerned.

3. On selection as Cashier, the official will be required to furnish a Cash Security as per rules or alternatively, the amount of Security in form of Fidelity Guarantee Policy to work as a Cashier.

4. The post of Cashier would carry a special pay as admissible under the rules for handling cash disbursement depending on the volume of transaction. The official will draw the PB, GP and allowance as being drawn as per rules.

Encl: As above


(SURENDRA SINGH)
Deputy Director (Admn.II)
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To

1. All Ministries/Departments of Government of India, located in Delhi,
2. All Section in the Directorate of Printing,
3. All Government of India Press
4. Ministry of UD, (Admn. IV Section),
5. DG(CPWD, Nirman Bhawan, New Delhi,
6. Directorate of Estates Nirman Bhawan, New Delhi.
7. L&DO, Nirman Bhawan, New Delhi.
8. Directorate of Publication,
9. Govt. of India Stationery Office, Kolkata
- ✓ 10. NIC with the request to upload the material on the website of Directorate of Printing & Ministry of Urban Development.


(SURENDRA SINGH)
Deputy Director (Admn.II)

**Application Form for the post of Cashier in the Directorate of
Printing, New Delhi.**

1.	Name in Block letters	
2.	Father's Name	
3.	Designation	
4.	Date of Birth	
5.	Section/Offices with telephone No where the individual is working at present	
6.	Date of regular appointment and permanency in the post	
7.	Category	
8.	Year of Seniority with No.	
9.	Experience in cash/accounts and budgets.	
10.	Details of Course of cash & accounts training attended at the ISTM.	
11.	Whether any vigilance or disciplinary proceedings pending? If yes mention details.	
12.	Whether any penalty imposed? if yes, give details	

SIGNATURE OF THE APPLICAAANT

Date.....

No.....

The above particular of Shri..... have been verified from the service Book and found to be correct.

Name and Designation & Seal
of Administrative authority forwarding the application

Tel. No.
Fax. No.....
E-mail.....