

Govt.of India Press, Minto Road, New Delhi

Recruitment Notice

The Manager, Govt. of India Press, Minto Road, New Delhi invites applications from Indian Nationals fulfilling the prescribed qualifications and experience for appointment to the under-mentioned posts:-

1. **Name of Post: Senior Artist (GR.”C”)**
Pay Scale: 5500-9000
Total No.of Posts: Two(UR)
Qualifications and Experience
 - i) Degree in fine/commercial arts/graphic designing with two years experience in commercial/graphic designing and layout making or
 - ii) Diploma in fine/commercial arts with three years experience in commercial/graphic designing and layout making
&
 - iii) Qualifying trade test

2. **Name of Post: Junior Artist (GR. “C”)**
Pay Scale : 5000-150-8000
Total No.of Posts: Three (UR-1, SC-1, OBC-1)
Qualifications and Experience
 - i) Degree in fine/commercial arts or graphic designing and experience of one year in commercial/graphic designing or
 - ii) Diploma in fine/commercial arts or graphic designing with two years experience in commercial/graphic designing and layout making
&
 - i) Working knowledge of English and Hindi and one of the regional languages in which work is required to be done.
 - ii) Qualifying trade test.

3. **Name of Post: Artist Retoucher (GR. “C”)**
Pay Scale : 5500-175-9000
Total No.of Posts: Three (UR-2, OBC-1)
Qualifications and Experience
 - i) Degree in printing technology from a recognized university or institution with two years experience or
 - ii) Diploma in printing technology(Offset) from a recognized institute of printing and three years experience in scanning, planning and retouching in a offset establishments of repute.

4. Name of Post: Asstt. Artist Retoucher (GR."C")

Pay Scale : 5000-150-8000

Total No. of Posts: Eight (UR-5, SC-1 OBC-2)

Qualifications and Experience

i) Degree in printing technology from a recognized university or institution with one years experience.

ii) Diploma in printing technology(Offset) or equivalent from a recognized institute of printing and two years experience in scanning and retouching in a Photo Litho establishments of repute.

5. Name of Post: Cameraman (GR."C")

Pay Scale : 4500-125-7000

Total No.of Posts: One (UR-1)

Qualifications and Experience:-

i) Diploma in printing technology from a recognized institution;

ii) Three years experience in operation of process camera.

Age Limit: 1) Between 18 to 27 years. (Upper age limit relaxable for departmental candidates upto 35 years for appointment by direct recruitment. It is further relaxable for five years in the case of Scheduled Castes and Scheduled Tribes.)

Note: The qualification(s) regarding experience is/are relaxable at the discretion of the competent authority in the case of candidates belonging to Scheduled Caste and Scheduled Tribe. If at any stage of selection the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.

Place of Work: Govt. of India Press, Minto Road, New Delhi

Date & time of test/interview: To be intimated later to the eligible candidates separately.

Place of test/interview: Govt. of India Press, Minto Road, New Delhi

Age Relaxation: Upper age limit relaxable for SC and ST Candidates upto five years and for OBC upto three years.

How to apply:

- 1. The candidates fulfilling the prescribed qualifications and experience should forward their applications in the prescribed form duly filled in all respect to the Manager, Govt. of India Press, Minto Road, New Delhi-110002 which must reach this office within 21 days from the date of publication of this advertisement in the newspaper.**

2. Incomplete applications and those received after the closing date due to any reason shall be rejected without making any reference to the candidates.
3. The Candidates working in Govt. departments should apply through proper channel.
4. The candidates are advised to send their application by registered post. This office will not be responsible for any loss in transit or postal delay.
5. The envelope containing the application should be duly subscribed "Application for the Post of....."
6. The application must be accompanied by attested photocopies of educational/experience/caste certificates.

General Conditions:

The Manager Govt. of India Press, Minto Road reserves the right to fill up all the posts or alter the no. of post or to reject any application without assigning any reason.

Application Form

POST APPLIED FOR

1. Name.....
2. Father/Husband's Name.....
3. Date of Birth.....
4. Sex M/F.....
5. Residential Address with Phone No.....
6. **Educational Qualification:-**



Name of the Board/ University	Examination Passed	Year of Passing	Subjects	% of marks obtained
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7. Details of Experience:-

Post Held	From	To	Duties Performed
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8. Whether belong to SC/ST/OBC/Gen.

9. Any other additional information.

Declaration:-

- i) I hereby solemnly declare that all the statements made in the above application form are true and correct to the best of my knowledge and belief.
- ii) I fully understand that in the event of any information furnished being found false or incorrect, action can be taken against him.

Place:

Signature:

Name of Applicant

Date:

How to apply:

7. The candidates fulfilling the prescribed qualifications and experience should forward their applications in the prescribed form duly filled in all respect to the Manager, Govt. of India Press, Minto Road, New Delhi-110002 which must reach this office on or before 30 days from the date of publication of this advertisement in the newspaper.
8. Incomplete applications and those received after the closing date due to any reason shall be rejected without making any reference to the candidates.
9. The Candidates working in Govt. departments should apply through proper channel.
10. The candidates are advised to send their application by registered post. This office will not be responsible for any loss in transit or postal delay.
11. The envelope containing the application should be duly subscribed
“Application for the Post of.....”
12. The application must be accompanied by attested photocopies of educational/experience/caste certificates.

General Conditions:

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Govt.of India Press, Minto Road, New Delhi
Recruitment Notice

The Manager, Govt. of India Press, Minto Road, New Delhi invites applications from Indian Nationals fulfilling the prescribed qualifications and experience for appointment to the under-mentioned posts:-

1. Name of Post: Offset Machineman (GR. "C")
Pay Scale : 4500-7000
Total No.of Posts: Five(UR-3 OBC-2)
Qualifications and Experience:

- i) Diploma in printing technology (offset) from a recognised institution,
- ii) Five years working experience on offset machine doing single and multi-colour work.

Age Limit: Between 18 and 27 years.(upper age limit relaxable for departmental candidates up to 35 years for appointment by direct recruitment, it is further relaxable for five years in case of SC and ST.)

2. Name of Post: Offset Machine Assistant(GR. "C")
Pay Scale : 4000-6000
Total No.of Posts: Six(UR-3, SC-1, OBC-2)
Qualifications and Experience:

- i) Diploma in printing technology (offset) from a recognised institution,
- ii) Three years working experience on offset machine doing single and multi-colour work.

Age Limit: Between 18 and 27 years.(upper age limit relaxable for departmental candidates up to 35 years for appointment by direct recruitment, it is further relaxable for five years in case of SC and ST.)

3. Name of Post: Offset Plate Maker (GR."C")
Pay Scale: 4000-6000
Total No. of Posts: Five(UR-3, SC-1, OBC-1)
Qualifications and Experience

i) Matriculation(10th class) or equivalent from recognized School/ Board preference being given to candidates who have passed with Chemistry,

ii) Diploma in printing technology(Offset) from a recognized institute of printing technology OR Certificate of successful completion of apprenticeship in plate making under the Apprentices Act, 1961(52 of 1961) with three years of practical experience in plate making

Age Limit: Between 18 and 27 years.(upper age limit relaxable for departmental candidates up to 35 years for appointment by direct recruitment, it is further relaxable for five years in case of SC and ST.)

- 4. Name of Post: Silk Screen Operator(GR."C")**
Pay Scale : 4000-6000
Total No. of Posts: One (UR-1)
Qualifications and Experience
i) Matriculation (10th Class) Pass from a recognized School/Board,
ii) Having Five years experience in Silk Screen Printing Process from a reputed press or institution,
Age Limit: Between 18 and 27 years.(upper age limit relaxable for departmental candidates up to 35 years for appointment by direct recruitment, it is further relaxable for five years in case of SC and ST.)
- 5. Name of Post: Asstt. Silk Screen Operator(GR."C")**
Pay Scale : 3050-4590
Total No. of Posts: Two(UR-2)
Qualifications and Experience
i) Matriculation (10th Class) pass from a recognized School/Board.
ii) Having Three years experience in Silk Screen Printing Process from a reputed press or institution.
Age Limit: Between 18 and 27 years.(upper age limit relaxable for departmental candidates up to 35 years for appointment by direct recruitment, it is further relaxable for five years in case of SC and ST.)
- 6. Name of Post: Mechanic (GR."C")**
Pay Scale : 4000-6000
Total No. of Posts: Three(UR-2, OBC-1)
Qualifications and Experience
i) Diploma in mechanical or electrical or electronics engineering from a recognized university or institution,
ii) Two years experience of maintenance/repairing of printing and allied equipments in an institution or press of repute.
Age Limit: Between 18 and 27 years.(upper age limit relaxable for departmental candidates up to 35 years for appointment by direct recruitment, it is further relaxable for five years in case of SC and ST.)
- 7. Name of Post: Asstt. Mechanic (GR."C")**
Pay Scale : 3050-4590
Total No. of Posts: Five (UR-3, OBC-2)
Qualifications and Experience:-
i) Diploma in mechanical or electrical or electronics engineering from a recognized university or institution
ii) One year experience of maintenance/repairing of printing and allied equipments in an institution or press of repute.
iii) Ability to read the name of spare parts of machines used in printing industry(other than Lino/Mono type and Casting machines) including Lathe and other machines workshop and of servicing and maintenance of offset and other machines.
Age Limit: Between 18 and 27 years.(upper age limit relaxable for

departmental candidates up to 35 years for appointment by direct recruitment, it is further relaxable for five years in case of SC and ST.)

8. Name of Post: Labourer (GR."D")

Pay Scale : 2550-3200

Total No. of Posts: Twenty Four(UR-12, ST-4, OBC-6, Ex. Servicemen-2. Out of the above, one post is reserved for Physically Handicap(Hearing impairment).

Qualifications and Experience:

8th Class Pass from a recognised School or Board.

Age Limit: 1) Between 18 to 27 years.(Upper age limit relaxable for SC and ST Candidates upto five years and for OBC for three years. Upper age limit relaxable for departmental candidates upto 35 years for appointment by direct recruitment. It is further relaxable for five years in the case of Scheduled Castes and Scheduled Tribes.)

9. Name of Post: Peon (GR."D")

Pay Scale : 2550-3200

Total No. of Posts: Three (UR-3, 1 reserved for PH-(Ortho)

Qualifications and Experience:-

Middle School Pass from a recognized School.

Age Limit: Between 18 and 27 years.(upper age limit relaxable for departmental candidates up to 35 years for appointment by direct recruitment, it is further relaxable for five years in case of SC and ST.)

10. Name of Post: Chowkidar(GR."D")

Pay Scale : 2550-3200

Total No. of Posts: Four (UR-2, SC-1, OBC-1)

Qualifications and Experience

Primary School Pass from a recognized School.

Age Limit: Between 18 and 27 years.(upper age limit relaxable for departmental candidates up to 35 years for appointment by direct recruitment, it is further relaxable for five years in case of SC and ST.)

Note: Age Relaxation:i)Upper age is relaxable for SC/ST candidates upto five years and for OBC upto three years ii) For Ex.Servicemen the upper age limit is relaxable to the extent of service rendered in Army, Navy, and AirForce plus three years iii) Upper age limit is relaxable for PH persons upto 10 years(15 years for SC/ST and 13 years for OBC persons.

How to apply:

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Application Form

POST APPLIED FOR

- 8. Name.....
- 9. Father/Husband's Name.....
- 10. Date of Birth.....
- 11. Sex M/F.....
- 12. Residential Address with Phone No.....



13. Educational Qualification:-

Name of the Board/ University	Examination Passed	Year of Passing	Subjects	% of marks obtained
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14. Details of Experience:-

Post Held	From	To	Duties Performed
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- 8. Whether belong to SC/ST/OBC/Gen.
- 9. Any other additional information.

Declaration

- iii) I hereby solemnly declare that all the statements made in the above application form are true and correct to the best of my knowledge and belief.
- iv) I fully understand that in the event of any information furnished being found false or incorrect, action can be taken against him.

Place:

Signature:
Name of Applicant

Date:

