

***GOVERNMENT OF INDIA PRESS  
RASHTRAPATI BHAVAN  
NEW DELHI***

***Information as per Clause (b) of  
Sub-section 1 of Section 4 of  
Right to Information  
Act,2005.***

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**4(1)(b)(i): The particulars of Govt. of India Press, Rashtrapati Bhavan, New Delhi, functions and duties.**

*The Press of the Private Secretary to the Viceroy was established in the year 1872. It was primarily meant for the printing of the private and personal correspondence of His Excellency the Viceroy, with His Majesty the King, the Secretary of State for India, the Governors of provinces, etc. In the interest of secrecy and urgency of the work, this press was required to be self-contained and accordingly, apart from Printing, the work of Binding, Cutting, Gold lettering, Ruling, Perforating, Embossing etc. was also executed. Certain other special work of excellence also used to be executed for the Viceregal Household.*

*This Press came under the administrative control of the Ministry of Works, Mines and Power on 23rd August, 1947. The Manager, Government of India Press, New Delhi was in addition to his duties. made the Manager of this Press.*

*In September, 1951, a separate section was added to the Press for the Hindi Printing of the President's Speeches and other Miscellaneous work received from the various offices of the President's Estate and the Prime Minister's House and Secretariat.*

*The Press was placed under independent charge of Assistant Manager (Technical) with effect from 20th September, 1960. Later on Assistant Manager (Technical) has been redesignated as Officer Incharge.*

*The Govt. of India Press, Rashtrapati Bhavan is presently functioning with 49 staff strength against 55 sanctioned strength. The category wise detail of staff is given in the enclosed Annexure-III. In course of executing the printing jobs of its indentors(s), the expenditure is realized by raising printing cost bills.*

*contd.2/-*

**Cost of Printing**

*The cost of printing of the jobs of indentors are realized by raising printing cost bills, on the basis of existing costing system approved by Directorate of Printing, New Delhi. The existing costing system is based upon proforma account of this Press. That is being worked out on the basis of common hourly rates for each cost centre of this Press. This costing system is under review and will be replaced with commercial accounting system for which necessary computer software is being specifically designed and developed for all Govt. of India Presses. To implement that new costing system this Press is going to be equipped with computers very soon. At present the printing cost is being realized from indentors on no loss no profit basis. President'S Secretary, Vice President'S Secretart & Priminister's House are non-paying departments hence their printing charges bills are not raised.*

**4(1)(b)(ii): The powers and duties of officers and employees of Govt. of India Press, Rashtrapati Bhavan, New Delhi.**

*The powers and duties of officers and employees of Govt. of India Press, Rashtrapati Bhavan, New Delhi are as per enclosed Annexure-II. Further, the powers and duties of officers and employees are also mentioned in details in the Hand Book of Govt. of India Presses. The Hand Book of Govt. of India Presses is available on the website of Directorate of Printing,*

**4(1)(b)(iii): The Procedure followed in decision making process, including channels of Supervision and accountability.**

*The procedure followed in decision making process, including channels of Supervision and accountability is as per Organisational Chart (Annexure-I).*

*contd.3/-*

**A. Industrial Wing.**

*The Industrial wing is distributed into various industrial sections. Each industrial section is headed by a Section Holder. All of them are responsible for distribution of work and its proper execution. In case of any default, they seek the advice/order/instruction from their Officer who in turn take appropriate ;decision to ensure proper and time bound execution of printing work. The Officer Incharge remains overall responsible for smooth and error-free execution of printing work.*

**B. Non-Industrial Wing.**

*The Non-Industrial wing is distributed into various Administration/Accounts sections. Each Non-Industrial section is supervised by a Head Clerk & Accountant. These Supervisors are responsible for distribution and timely disposal of work. They work under the control of Officer Incharge who is responsible for ensuring proper and smooth disposal of work relating to administration and accounts within the prescribed rules and regulations. In All matters of importance, orders/approval of the Directorate of Printing are obtained invariably.*

**4(1)(b)(iv): The norms set by Rashtrapati Bhavan Press for the discharge of its functions.**

*The exclusive function of Govt. of India Press, Rashtrapati Bhavan, New Delhi under the administrative control of the Directorate of Printing, New Delhi is to print the jobs received from highest dignitaries of the nation i.e. President, Vice President & Prime Minister. The other jobs are also received for execution from other Ministries/Departments through Directorate of Printing with the due consideration to the nature of jobs to be printed, size of machines and other infrastructural supports available with the Press. The general policy in the matter of discharging the functions is the disposal of work/jobs as per delivery schedule desired by the Indentor.*

*To achieve this target, the jobs are prioritized and processed. Although individual outputs are fixed for the operative hand, working in pre-printing, printing and post-printing branches, such outputs always do not held to complete the jobs in hand as per the delivery schedule fixed due to various unforeseen administrative reasons. Therefore, maximum output is obtained from every operative hand at all stages of execution of the work through motivation and with better inter-personal relation maintained in the units, and thus the targets are fulfilled. Besides for the disposal of public grievance cases a period of 7 days is taken.*

**4 (1) (b) (v) : The rules, regulations, manuals and records held by Govt. of India Press, Rashtrapati Bhavan, New Delhi or under its control or used by its employees for discharging its function.**

*Govt. of India Press, Rashtrapati Bhavan, New Delhi is a pure Central Government Organisation and governed by a set of Rules/Regulations/Instructions contained in the Press manual named "The Hand Book of Govt. of India Presses", compendium of administrative and financial powers of officers of Directorate of Printing & Presses and the rules framed by Govt. of India regarding service matters of employees, viz. Fundamental Rules, Supplementary Rules, GFR, CTR, Receipts & Payments Rules, Leave Rules besides Factories Act, Payment of Wages Act, Compensation Act, Recruitment Rules of All the Industrial and Non-Industrial categories of posts etc. etc. The Hand Book of Govt. of India Presses is available on the website of Directorate of Printing and at present, a hard copy of the same is available with the Press. The hard copies of all other rules books as mentioned above are available in the form of Books with the Press.*

*contd. 5/-*

**4(1)(b)(vi): A statement of categories of documents that are held by Govt. of India Press, Rashtrapati Bhavan, New Delhi or under its control:**

*The following documents (unclassified) are held by Govt. of India Press, Rashtrapati Bhavan, New Delhi:*

1. *Stock and Issue Ledger of Stores.*
2. *Production Register.*
3. *Cash Book.*
4. *Remittance Register.*
5. *Security Deposit Register.*
6. *Receipt Books of cash/cheques.*
7. *Contingent Bill Register.*
8. *Pay Bill Register.*
9. *Muster Rolls.*
10. *G.P.Fund Ledger for Group 'D'*
11. *Representation Rosters.*
12. *Seniority list of staff.*
13. *Bill Register for printing cost.*
14. *Expenditure Register.*
15. *Diary and Issue Register.*
16. *Tender Register.*
17. *Service Book & Leave account of individual employees.*

**4(1)(b)(vii): Particulars of any arrangement that exists for consultation with or representation by the member of the public in relation to the formulation of its policy or implementation thereof:**

*Not applicable.*

**4(1)(b)(viii):**

***A statement of boards, councils, committees and other bodies consisting of two or more persons constitutes as Govt. of India Press, Rashtrapati Bhavan, New Delhi's part of for the purpose of its advice, and as to whether meetings of these boards, councils, committees and other bodies are open to the public or minutes of such meetings as accessible for public:***

*Not applicable.*

*contd.6/-*

**4 (1) (b) (ix): A directory of officers and employees of Govt. of India Press, Rashtrapati Bhavan, New Delhi.**

*A directory of Officers and employees of Govt. of India Press, Rashtrapati Bhavan is given in the enclosed Annexure II.*

**4 (1) (b) (x): The monthly remuneration received by officer and employees of Govt. of India Press, Rashtrapati Bhavan, New Delhi:**

*The monthly remuneration received by officer and employees of Govt. of India Press, Rashtrapati Bhavan is given in the enclosed Annexure-III.*

**4 (1) (b) (xi): The Budget allocation to Govt. of India Press, Rashtrapati Bhavan, New Delhi indicating the particulars of all plans, proposed expenditure and reports on disbursement made:**

*As per enclosed Annexure IV.*

**4 (1) (b) (xii): The manner of execution of subsidy programmes including the amounts and the details of beneficiaries of such programmes:**

*Not applicable.*

**4 (1) (b) (xiii): Particulars of recipients of concession, permits or authorisation granted by Govt. of India Press, Rashtrapati Bhavan, New Delhi.**

*Not applicable.*

**4(1)(b)(xiv): Details in respect of the information available to or held by Govt. of India Press, Rashtrapati Bhavan, New Delhi reduced in an electronic form:**

*The website of Govt. of India Press, Rashtrapati Bhavan, New Delhi is under construction at Directorate of Printing and all information will be displayed on the website at the earliest.*

**4(1)(b)(xv): The particulars of facilities available to citizens for obtaining information including the working hours of a library or reading room, if maintained for public use:**

*The press is not Citizen Oriented Office and therefore does not deal with the public. The Press caters to the Printing needs of Govt. Departments and execute their printing work on receipt of material from the concerned Govt. Department. The Press may therefore not be able to provide any information pertaining to the printing of jobs to the public. The members of public may contact the concerned client Department for such information.*

**4(1)(b)(xvi): The names, designation and other particulars of the public information officers:**

*The name of Public Information Officer in this Press is given below:-*

<i>S.No.</i>	<i>Name of the Press</i>	<i>Central Public Information Officer</i>	<i>Central Asstt. Public Information Officer.</i>
1.	<i>Govt. of India Press, Rashtrapati Bhavan, New Delhi-04.</i>	<i>Sh. P.N.SRIVASTAVA Officer Incharge</i>	<i>Nil</i>

**4(1)(b)(xvii): Such other information as may be prescribed.**

*Nil.*

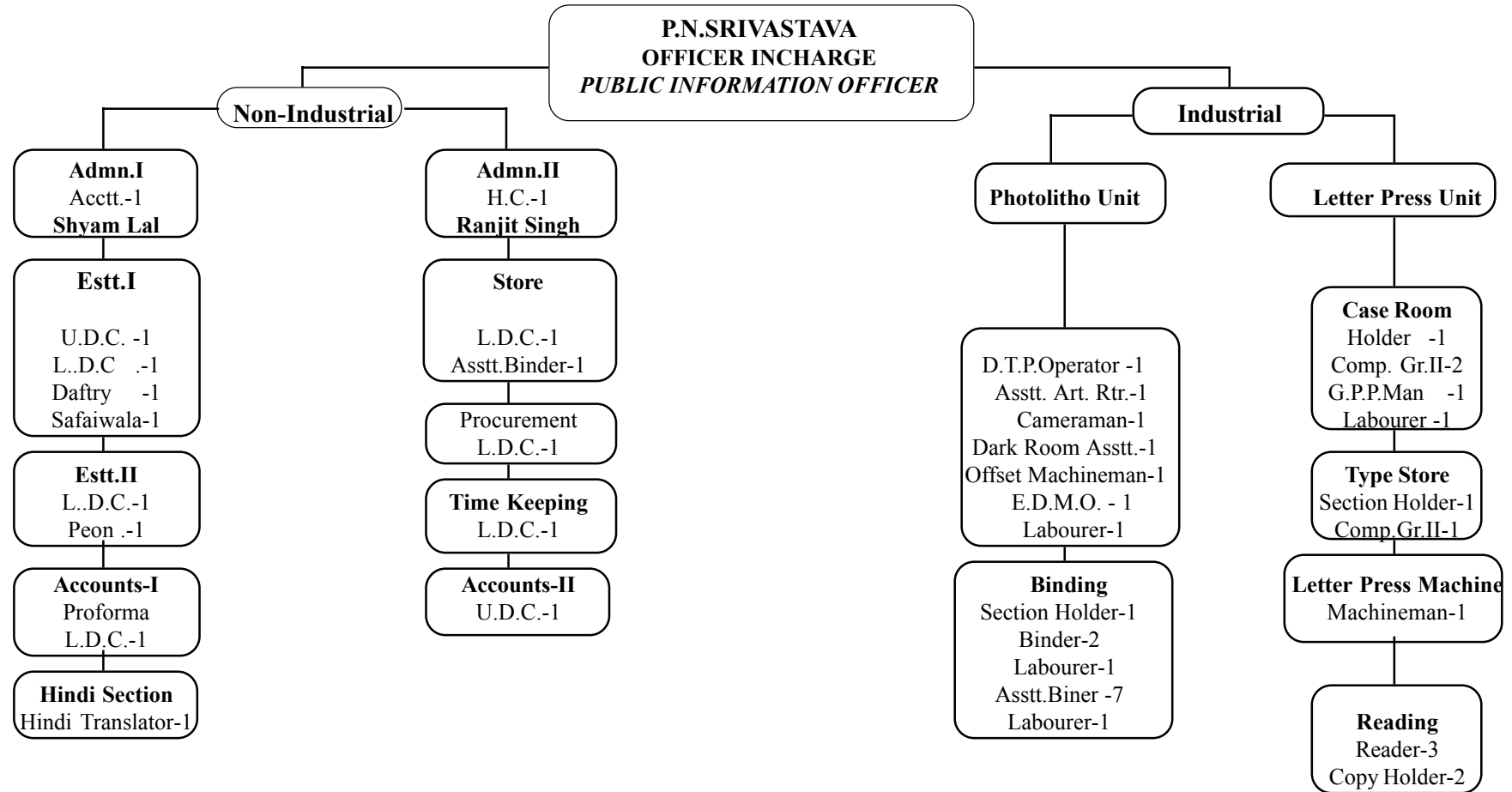
**(P.N.SRIVASTAVA)  
OFFICER INCHARGE**



# ORGANISATIONAL CHART

Annexure-I

## Government of India Press Rashtrapati Bhavan, New Delhi.



## Govt. of India Press, Rashtrapti Bhavan, New Delhi.

S.No.	Name of Employee	Designation	Pay Scale	Spl. Pay if any	Gross	Work allocated
1	2.	3.	4	5.	6.	7.
1.	P.N.Srivastava	Head of the Office Officer Incharge	6500-200-10500	Rs.300/-p.m. to lookafter the administrative work.	Rs. 21948	Supervision of Industrial & Non Industrial Staff & D.D.Os.
		Section - Work assigned - to duties.	Administration-I. Recruitments, Promotion, Pay Fixation, Increments, Maintenance of ServiceBook, Vigilance Cases, Court Cases, Disciplinary Proceedings, Maintenance of CRs. Budget Preparation, Proforma Accounts, Handling Cash, Monthly Expenditure & Reconciliation, Contingent Bills. Audit Paras, Diary, Despatch, Work related to Allotment of Govt. Accommodation, C.G.H.S. Medical Reibursement Claim, Raising of Printing charges Bills & General Etc.			
2.	Shyam Lal	Accountant	4500-125-7000	-	13079	Supervision of Administration I Section.
3.	Rajinder Singh	U.D.C.(Cash)	4000-100-6000 (4500-125-7000) Drawin under ACP	(Cash handling allowance of Rs.200/-p.m.)	11569	Handling Cash, Monthly Expenditure & Reconciliation, Budget Contingent Bills, Audit Paras.
4.	Chander Kant	U.D.C.	-do-	-	13355	Recruitments, Promotion, Vigilance Case, Court Case, Disciplinary Proceedings, Maintenance of Reservation Rosters of Direct Recruitments & Promotions, Maintenance of CRs.
5.	Ishwar Dutt	L.D.C.	3050-7503950 80-4590	-	10984	C.G.H.S., work related to allotment of Govt. accommodation, Medical Reimbursement Claim, Identity Card, G.P.F. Advance/With drawal/Group'D' G.P.F. A/c maintenance, Factory Licence, Telephone Bills. Maintenance of Building & Furniture.
6.	Jai Chand	L.D.C.	-do-	-	8824	Proforma Accounts
7.	Harish Joshi	L.D.C.	-do-	-	8824	Maintenance of Service Book, Leave Account, Pension cases, Increments, ACP, Pay Fixation, Organisational Chart.
8.	Meenakshi	L.D.C.	-do-	-	6706	Diary, Despatch & Misc. Annual, Monthly & Quarterly Returns.

contd...2

9.	N.K.Suri	Daftry	2610-60-3150-65-3540	-	6513	Maintenance of Office Records.
10.	Ram Karan Pandit	Peon	2550-55-2660-60-3200	-	7134	Dak delievery work.
11.	Jagdish	Safaiwala	-do-	-	5841	All cleaning & dusting work & burning of waste papers.
		<b>Section - Work assigned - to duties.</b>	<b>Hindi Translation work, From English to Hindi &amp; vice versa.</b>			
12.	Rajiv Kumar Puri	Jr. Hindi Translator	5000-150-8000	-	11181	Translation work & Conducted Hindi Classes, Hindi Related related Returns, Annually, Quarterly & Monthly & Misc.
		<b>Section - Work assigned - to duties.</b>	<b>Administration - II</b> Procurement of Machinery & Spare Parts, Annual Maintenance of Machinery, Work of declaring idle machines as unservicebale through Technical Committee, Store Keeping of Paper & Other Misc. Items. Maintenance of Bin Cards, Stock Taking, Preparation of monthly salary bills, Lience Fee Recovery, Maintenance of C.G.E.G.I.S. and final payment. Time Keeping work. Payment of Overtime Allowance etc.			
13.	Ranjit Singh	Head Clerk	5000-150-8000	-	12597	Supervision of Administration II Section.
14.	Suraj Parkash	U.D.Clerk	4000-100-6000	-	13906	Preparation of Monthly Salary Bills, Recovery of Lience Fee, Maintenance of Subscription of CGEGIS & its final payment, Preparation of Overtime Allowance Bill for payment, Calculation of Income Tax & its deduction. Reimbursement of L.T.C. /T.A.
15.	Ravinder Kumar	L.D.Clerk	3050-75-3950	-	9175	Correspondence regarding procurementof Machinery & Spare Parts, Annual Maintenance Contract of Machines, Annual Physical Verification of Stock, Quinquennial Stock Taking, Proposal of Machinery for Modernisation, Time Keeping.
16.	Girja Bahadur Karki	L.D.Clerk	-do-	-	9706	Store Keeping and procurement of Store items, Maintenance of Ledger i.e. Store Items, Stationery, Liveries, Petty Plant, Dead Stock , Dominant Machine Spare Parts & General Spare Parts etc.
		<b>Section Work assigned to duties</b>	<b>Case Room Composing ,Imposing &amp; Lay out.</b>			
17.	Ganesh Datt	Section Holder(case)	4500-125-7000		11444	Supervision of D.T.P. work & Offset & Letter Press Printing work.
18.	Ramesh Chand	Section Holder(case)	4500-125-7000		10711	Supervision of Duplo printing work .& Screen Printing work.

19.	Bhupal Singh	Compositor Gr.I	4000-100-6000	-	9180	Composing.
20.	Chand Singh	Compositor Gr.II	3050-75-3950	-	9105	Composing.
21.	Joginder Pal	Compositor Gr.II	3050-75-3950	-	11014	Composing work.
22.	Balbir Singh	-d0-	-do-	-	9105	Composing & Distributing of types.
23.	Ratan Lal	Metal Melter	-do-		7262	Metal melting
24.	Ram Gopal	Labourer	2550-55-2660-60-3200	-	5901	Giving Assistance in Case Room Section.
		<b>Section Work assigned to duties.</b>	<b>Binding Branch Books Binding, Spiral Binding, Paper Cutting, Page Numbering, Wire Stitching. Pads Making etc/</b>			
25.	Kanhji Prasad	Binder	4000-100-6000	-	8930	Being Senior Binder supervising the Binding Section.
26.	Satpal Singh	Binder	3050-75-3950 80-4590	-	8503	All kind of work executed in Binding Section.
27.	D.C.Paul	Asstt. Binder	-do-	-	9493	-do-
28.	Mahavir	-do-	-do-	-	7186	-do-
29.	Naresh Kumar	-do-	-do-	-	8766	-d0-
30.	Atam Parkash	-do-	-do-	-	6999	-do-
31.	Bhim Singh	-do-	-do-	-	6999	-do-
32.	Ram Bhajan	-do-	-do-	-	6548	-do-
33.	Birbal Meena	-do-	-do-	-	6078	-do-
34.	Jagdish	-do-	-do-	-	6078	-d0-
35.	Ravinder Kumar	Labourer	2550-55-2660-60-3200	-	5630	Giving assistance in the Binding Section.

		<b>Section Work assigned to duties</b>	<b>Reading Branch Reading of Proofs, 1st Reading, 2nd Reading, Read with Author ,Revise with Author &amp; Copyholding etc.</b>			
36.	K.K.Saxena	Reader (5000-150-8000) under ACP	4000-100-6000	-	14071	Being Senior Reading Supervising the Reading Branch as well as Reading work of proof.
37.	Anand Parkash	-do-	-do-	-	10918	Proof Reading, 1st Reading & 2nd Reading.
38.	Veerpal Singh	-do-	4000-100-6000	-	9526	-do-
39.	Surinder Kaur	Copyholder	3050-75-3950	-	11205	Copyholding work.
40.	Ravinder Kumar	-do-	80-4590 -do-	-	10543	-do-
		<b>Section Work assigned to duties</b>	<b>Offset Photo type setting, Retouching Art, Camera &amp; Film Developing work, Plate Making &amp; Offset Printing .</b>			
41.	Ashwani Kumar.Soni	D.T.P. Operator	4500-125-7000	-	11281	Phototype Setting(Composing).
42.	Charan Singh	Asstt. Artist	5000-150-8000	-	14402	Retouching and lay out work
43.	Som Nath Sarkar	Cameraman	4500-125-7000	-	13385	Film making work.
44.	Girdhar Shukla	Dark Room Asstt.	4000-1000-6000	-	8854	Film Developing work.
45.	Surat Singh	Offset Plate Maker	4000-100-6000 (4500-125-7000) under ACP	-	10741	Offset Plate Making
46.	Kalpeshwar Prasad Raturi	Offset Machine Man	4500-125-7000	-	9939	Operating Offset Printing Machine.
		<b>Section Work assigned to duties.</b>	<b>Letter Press Machine Printing of Letter Press Machine</b>			
47.	Giri Raj	Machineman(LP)	4000-100-6000	-	8152	Operating Letter Press Printing Machine
48.	Mohan Chadha	G.P.P.Man	2650-65-3300- 70-4000(3050-4590) under ACP	-	7131	Galley Proof Printing work.
49.	Rakesh	Labourer	2550-55-2660-	-	5630	Assisting fo machine section.

(PN.SRIVASTAVA)  
OFFICER INCHARGE

**Annexure - III**

**Details of Addresses/Telephone Nos.of Staff of Govt. of India Press, Rashtrapati Bhavan, New Delhi.-110004.**

<b>S.No</b>	<b>Name S/Shri/Smt.</b>	<b>Designation</b>	<b>Office Ph.No.</b>	<b>Residential Address</b>	<b>Res. Ph.No</b>
<i>1.</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>
1.	P.N.Srivastava	Officer Incharge	23013629 23015321/4330	KM-14, Kavi Nagar, Ghaziabad.	-
2.	Shyam Lal	Accountant	-do-	BH-162 (East) Shalimar Bagh, New Delhi.110058.	-
3.	Ranjit Singh	Head Clerk	-do-	21, Reading Lane, New Delhi-110001.	23094604
4.	Rajiv Kumar Puri	Jr. Hindi Translator	-do-	Type-II/44, President's Estate. New Delhi-110004.	-
5.	Rajinder Singh	U.D.Clerk (Cash)	-do-	26, Reading Lane, New Delhi-110001.	23094037
6.	Suraj Parkash	U.D.Clerk	-do-	C-248, Gali No.12, Bhajan Pura, New Delhi.-53	-
7.	Chander Kant	U.D.Clerk	-do-	T-70, Church Lane, Jangpura Bhogal, New Delhi-110014.	24374403
8.	Ravinder Kumar,	L.D.Clerk	-do-	Sector-5/846, R.K.Puram, New Delhi-110022.	26168116
9.	Jai Chand	L.D.Clerk	-do-	Village & Post Office, Dhansa, Ne Delhi-110073	25313704
10.	Ishwar Dutt	L.D.Clerk	-do-	Village & Post Office, Ladpur H.No.-56, Delhi-110081	25951735
11.	Meenakshi	L.D.Clerk	-do-	G Point, Block No.6/87 President's Estate Qr. New Delhi.	-
12.	Harish Joshi	L.D.Clerk	-do-	G-125, Srinivas Puri, New Delhi	26320647
13.	Girja Bahadur Karki	L.D.Clerk	-do-	8/109 G Point, Kali Bari Marg, New Delhi	23747153
14.	Narinder Kumar Suri	Daftry	-do-	13/7,President Estate, New Delhi	23013088
15.	Ram Karan Pandit	Peon		C-361, Kidwai Nagar, (East) New Delhi-110023.	24620141
16.	Jagdish	Safaiwala	-do-	2-A Bhogal Lane, Jangpura Bhogal, New Delhi-110014.	-
17.	Ganesh Datt	Section Holder (Case)	-do-	11 - Reading Lane, New Delhi	-

1.	2	3	4	5	6
18.	Ramesh Chand	Section Holder (C)	-do-	70/2-A, Havlock Square, Kali Bari Marg, New Delhi-110001	
19.	Bhupal Singh	Compositor Gr.I	-do-	Type II/33, President's Estate, New Delhi - 110004	23015153
20.	Chand Singh	Compositor Gr.II	-do-	D-67/828, Mandir Marg, New Delhi.	-
21.	Joginder Pal	Compositor Gr.II	-do-	C-232 Avantika Rohini-85	24951696
22.	Balbir Singh	Compositor Gr.II	-do-	64/64, Sec. III, R.K.Ashram Marg, New Delhi.	23345133
23.	Ratan Lal	Metal Melter	-do-	K-142, Kali Bari Marg, New Delhi.	23346584
24.	Giri Raj	Machineman (LP)	-do-	H-365, Kali Bari Marg, New Delhi-110001.	-
25.	Kanjhi Prasad	Binder	-do-	Type-II/74, President Estate, New Delhi	-
26.	Satpal Singh	Binder	-do-	E-448, Kasturba Nagar, New Delhi-3	-
27.	Dulal Chandra Paul	Asstt. Binder	-do-	H.No.201, Sultan Puri (Ext.) P.O.Mehrauli, New Delhi-110030	26808815
28.	Mahavir	-do-	-do-	8/107, G Point President's Estate Qr. New Delhi	23747209
29.	Naresh Kumar	-do-	-do-	C-418 Albert Square, Gole Market, New Delhi-110004.	23369562
30.	Atam Parkash	-do-	-do-	69-H, DIZ Area, Raza Bazar, Sec.IV, Baba Kharak Singh Marg, New Delhi.	-
31.	Bhim Singh	-do-	-do-	69-G, DIZ Area, Raza Bazar, Sec.IV. Baba Kharak Singh Marg, New Delhi.	9868541057
32.	Ram Bhajan	-do-	-do-	12/180, G Point, Kali Bari Marg, New Delhi.	-
33.	Birbal Meena	Asstt.Binder	23013629 23015321	Gali No.12, RZ-House No.202, Sadh Nagar, Palam Colony, New Delhi.	-
34.	Jagdish	-do-	-do-	D-395, Kidwai Nagar, New Delhi	26256422
35.	Som Nath Sarkar	Cameraman	-do-	J-78A/1, Pandav Nagar, Delhi-92.	-

contd.3/-

1.	2	3	4	5	6
36.	Ashwani Kumar Soni	D.T.P.Operator	-do-	71/4-C, Kali Bari Marg, Sec.2, New Delhi-110001.	23366124
37.	Charan Singh	Asstt. Art. Retoucher	-do-	WZ-67, Narayana Village, New Delhi	-
38.	Kalpeshwar Prasad Raturi	Offset Machineman	-do-	7, Reading Lane, President's Estate Qr. New Delhi-110001.	23094343
39.	Surat Singh	Offset Plate Maker	-do-	C-417, Albert Square, DIZ-Area, Gole Market, New Delhi-110001.	9312561042
40.	Girdhar Shukla	Dark Room Asstt.	-do-	K-137, Kali Bari Marg, New Delhi-110001.	9868541056
41.	K.K.Saxena,	Reader	-do-	301, DDA Flat, Jai Dev Park, East Punjabi Bagh, New Delhi-110024.	-
42.	Anand Parkash	-d0-	-do-	Type-II/23, President's Estate, New Delhi-110004.	23016239
43.	Veer Pal Singh	-d0-	-do-	Qr.No.213, 1st Floor, Type-II, Sec.5, Pusp Vihar, M.B.Road, New Delhi	(M)9213231306
44.	Surinder Kaur	Copyholder	-do-	11A/14, Old Rajinder Nagar, New Delhi (GF)	9350197741 9868675147
45.	Ravinder Kumar	-do-	-do-	C-206, Sector 45, Faridabad	9810121461
46.	Mohan Chadha	G.P.P.Man	-do-	6/89, G Point, President's Estate Qr. New Delhi.	23746051
47.	Ram Gopal	Labourer	-do-	34/408, Gole Market, P.K.Road, New Delhi.	-
48.	Ravinder Kumar	-do-	-do-	D-458, Netaji Nagar, New Delhi.	-
49.	Rakesh	-do-	-do-	D-47, Sector-4, DIZ Area, Raza Bazar New Delhi-110001.	9312521280

**(P.N.SRIVASTAVA)**  
**OFFICER INCHARGE**



*STATEMENT SHOWING THE BUDGET ALLOCATION OF  
GOVT. OF INDIA PRESS RASHTRAPATI BHAVAN, NEW DELHI FOR 2005-06  
PROPOSED EXPENDITURE AND DISBURSEMENT MADE*

Object of Expenditure like Salaries Travel Expenses Office Expenses etc.	Budget Allocated for 2005-06	Disbursement made during		Proposed Expenditure for 2006-07
		Actual for first 5 months during 2005-06	Anticipated Estimates for the remaining 7 months 2005-06	
1.	2.	3.	4.	5.
02.07.01 - Salaries.				
i) Pay of Officer.	236000	126000	88000	179000
ii) Pay of Establishment.	4167000	2031000	2153000	4396000
iii) Festival Advance.	70000	3000	67000	70000
iv) Other Allowance.	900000	297000	333000	715000
v) Dearness Allowance	880000	391000	351000	776000
vi) Bonus (PLB)	150000	150000	150000	
<b>Total</b>	<b>6403000</b>	<b>2848000</b>	<b>3142000</b>	<b>6286000</b>
02.07.03 - O.T.A.	250000	128000	172000	300000
02.07.06 - Medical Treatment.	300000	35000	265000	300000
02.07.11 - Travel Expenses.	20000	-	40000	
02.07.13 - Office Expenses	450000	45000	482000	434000
02.07.28 - P.P. & S.S.	10000	-	10000	10000
02.07.16-Publication	40000	-	20000	40000
02.07.31 - Grant-in-Aid & Contribution	-	-	-	
02.07.27 - Minor Work.	60000	10000	65000	90000
02.07.21 - Material & Suplly.	230000	134000	96000	250000
02.07.63 - Inter Transfer Accounts	200000	-	150000	200000
<b>Grant Total:-</b>	<b>7963000</b>	<b>3200000</b>	<b>4442000</b>	<b>7950000</b>
03 - Trade Apprentice	-	-	-	-
Major Head - 4058				
Capital Outlay (Non-Plan)	200000	-	200000	300000
10 - Renewal & Replacement of Machinery.	*....		1700000	1700000

(P.N.SRIVASTAVA)  
OFFICER INCHARGE