



प्रबंधक/Manager(Direct):- (033)2204-0927

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भारत सरकार
आवासन और भाहरी कार्य मंत्रालय
मुद्रण निदेशालय, नई दिल्ली,
भारत सरकार मुद्रणालय
1, टेम्पल स्ट्रीट, कोलकाता-700072

Government of India
Ministry of Housing & Urban Affairs
Directorate of Printing, New Delhi
Government of India Press
1, Temple Street, Kolkata-700072

No. Fc.170/1/Shifting of Machines & Material/Proc./2018-19/1376

दिनांक -29/10/2018

सेवा में / To

सह-निदेशक (सी.डी.एन) / The Assistant Director (CDN)
मुद्रण-निदेशालय, / Directorate of Printing
'बी' विंग, निर्माण भवन / 'B' Wing, Nirman Bhawan,
नई दिल्ली - 110011/ New Delhi - 110011.

Sub :- Invitation of e-Tender for "Shifting, Transfer and re-Commissioning of Machines."

Sir,

"Tender for "Shifting, Transfer and re-Commissioning of Machines" have been Published in CPP Portal (Tender ID : 2018_DoPTG_400189_1) , Kindly upload the same in DoP site. The NIT and CPP Portal Tender Detail attached herewith. The Tender may be filled from www.eprocure.gov.in.

Thanking you,

Encl :- As above

Yours' faithfully

B.K. Sahana
(P.Manager)

CR Section

Dy. No.....

Date.....

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Basic Details

Organisation Chain	Directorate of Printing Government of India Press - Kolkata - DoP		
Tender Reference Number	Fc170/1/Shifting of Mach and Mat/Proc/2018-19/24		
Tender ID	2018_DoPTG_400189_1		
Tender Type	Open Tender	Form of contract	Item-rate
Tender Category	Works	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

Payment Instruments

Offline	S.No	Instrument Type
	1	Bankers Cheque
	2	Demand Draft

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	NIT
		.pdf	OID
2	Finance	.xls	BoQ

Other Important Documents

S.No	Category	Sub Category	Sub Category Description	Format/File
1	Certificate Details	Permanent Account Number	Permanent Account Number Details	
2	Certificate Details	Income Tax Certificate	Income Tax Certificate Details	
3	Certificate Details	Character Certificate	Character Certificate	
4	Certificate Details	GST Registration Certificate	GST Registration Certificate	

Tender Fee Details, [Total Fee in ₹ * - 0.00]

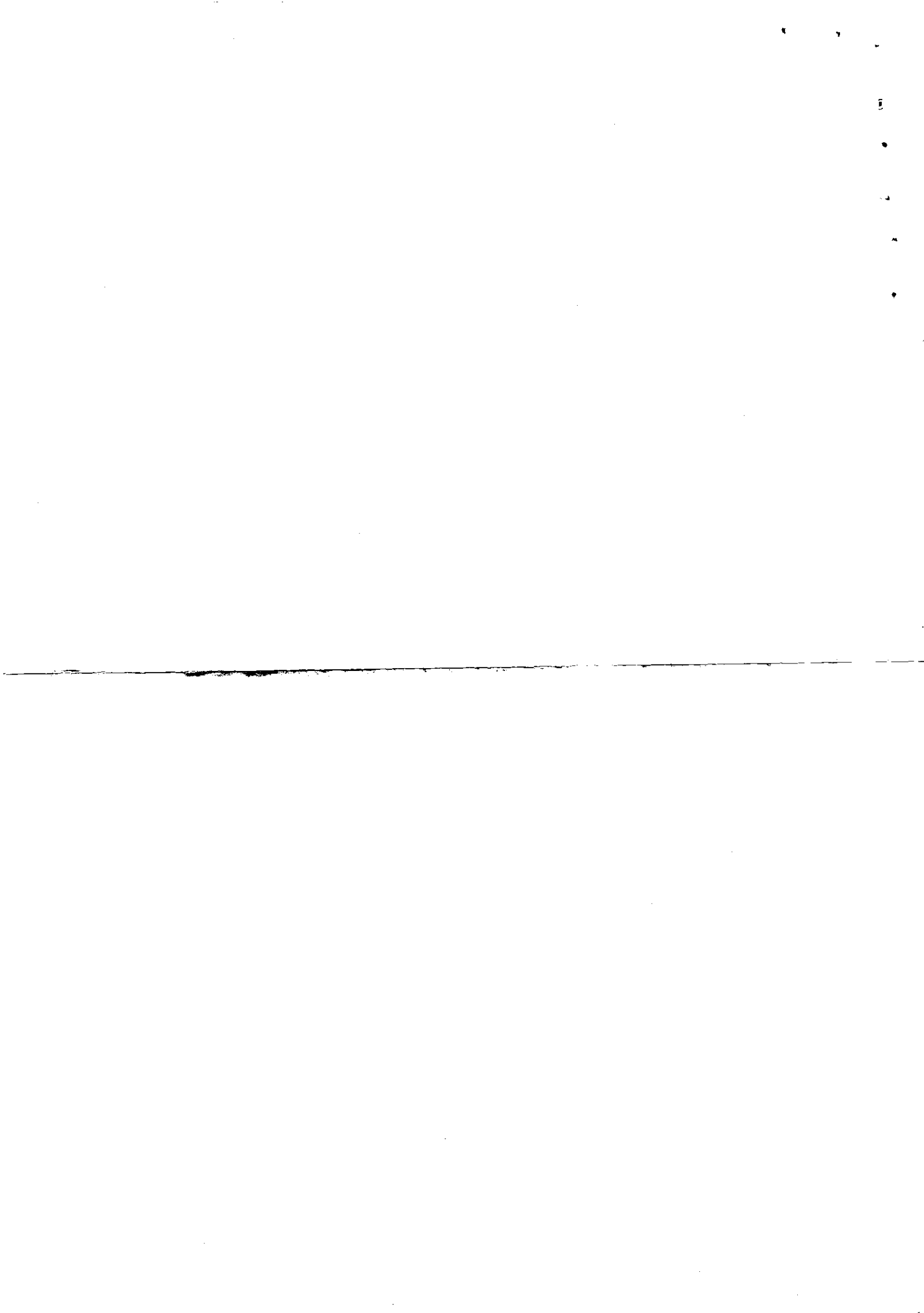
Tender Fee in ₹	0.00	Fee Payable To	Nil	Fee Payable At	Nil
Tender Fee Exemption Allowed	No				

EMD Fee Details

EMD Amount in ₹	1,50,000	EMD Exemption Allowed	No
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	PAO(Ptg) Min of Housing and Urban Affairs Kolkata	EMD Payable At	Kolkata

Work /Item(s)

Title	Fc170/1/Shifting of Machines and Material/Proc/2018-19/24				
Work Description	Invitation of e-Tender for shifting, transfer and re-commissioning of Machines				
Pre Qualification Details	Please refer Tender documents.				
Independent External Monitor	NA				
Tender Value in ₹	0.00	Product Category	Miscellaneous Works	Sub category	Shifting and re comissioning of 39 nos of machines
Contract Type	Tender	Bid Validity(Days)	120	Period Of Work (Days)	60



Location	KOLKATA	Pincode	700072	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	Government of India Press 1 Temple Street Kolkata
Should Allow NDA Tender	No	Prequalification Approval Date	NA	Allow Preferential Bidder	No

Critical Dates

Publish Date	26-Oct-2018 05:00 PM	Bid Opening Date	21-Nov-2018 11:00 AM
Document Download / Sale Start Date	27-Oct-2018 05:00 PM	Document Download / Sale End Date	20-Nov-2018 11:00 AM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	27-Oct-2018 05:30 PM	Bid Submission End Date	20-Nov-2018 11:00 AM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	NIT	841.26

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	BOQ	BOQ_419551.xls	BoQ	285.50

Bid Openers List

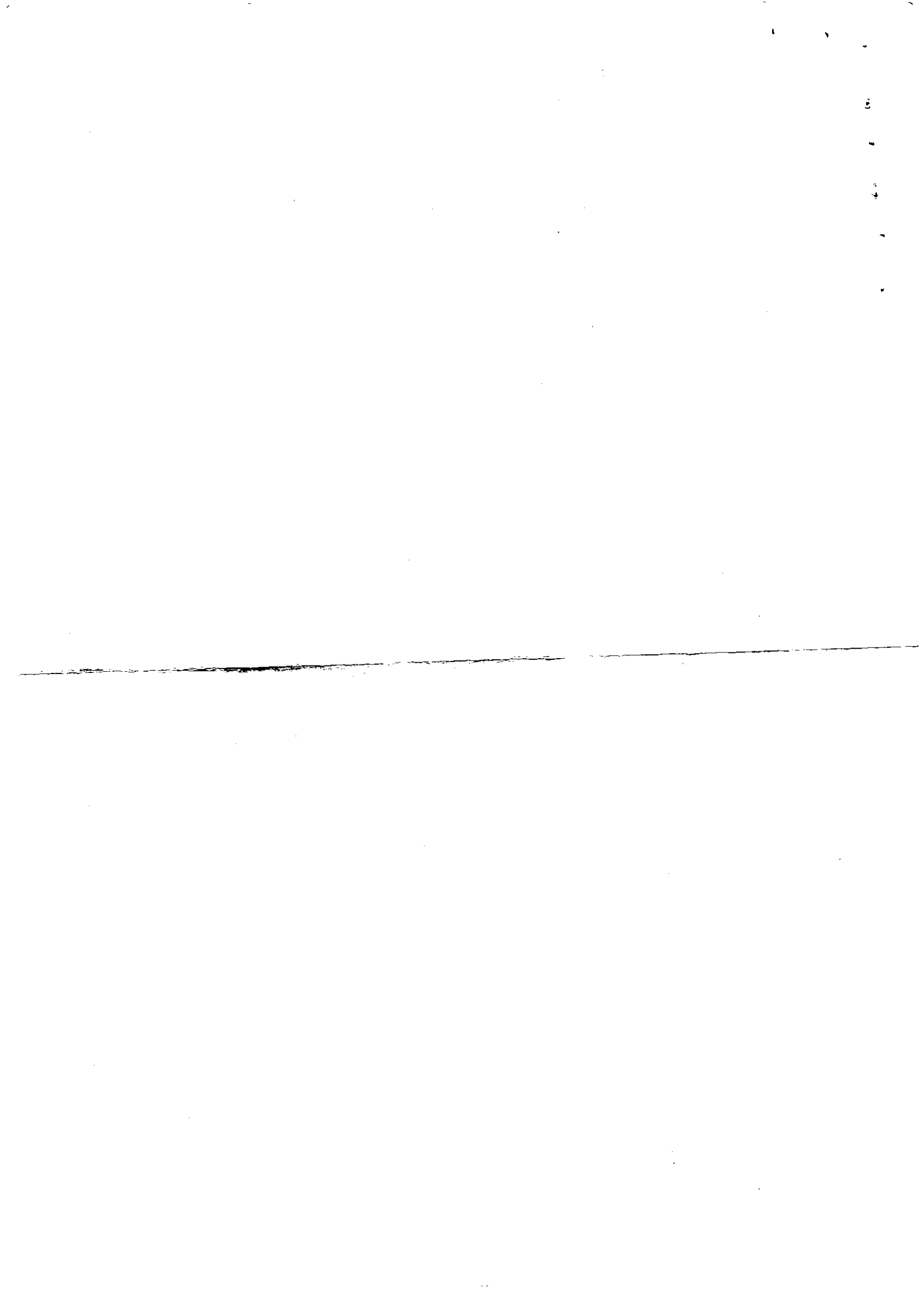
S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	debashis2345@gmail.com	Debashis Mukherjee	DEBASHIS MUKHERJEE
2.	printsankalita@gmail.com	SANKALITA DASGUPTA	SANKALITA DASGUPTA
3.	ashok.smgna@gmail.com	ASHOK KUMAR A	A ASHOK KUMAR

Tender Inviting Authority

Name	P,Manager
Address	1 Temple Street Kolkata 700072

Tender Creator Details

Created By	SANKALITA DASGUPTA
Designation	Technical Officer
Created Date	26-Oct-2018 04:05 PM



GOVERNMENT OF INDIA PRESS,

1, Temple Street, Kolkata - 700072

No.: Fc.170/1/Shifting of Machines & Material/Proc./2018-19/24

Dated: 26/10/2018

e-Tender Notice

Subject: Invitation of e-Tender for shifting, transfer and re-commissioning of Machines.

Type of Work	(1) Shifting & Transportation of 39 Nos. of machines (As per Annexure-IV) from Govt. of India Press, Santragachi (Howrah) and then re-commissioning of the same in Govt. of India Press, Temple Street, Kolkata
Earnest Money Deposit to be submitted	The Earnest Money of Rs.1,50,000/- in the form of Demand Draft/Pay Order/Fixed Deposit/Bank Guarantee from any Commercial/Nationalized Bank in favour of "Pay and Accounts Officer (Printing), Ministry of Housing and Urban Affairs, Kolkata" has to be submitted. The scanned copy of the Earnest Money Deposit (EMD) must be uploaded with the tender document. The original EMD has to be dropped in the tender box kept in the Office of the Manager, Government of India Press, 1, Temple Street, Kolkata 700072.

Interested parties may view and download the Tender document having detailed terms & conditions, free of cost from the website <http://eprocure.gov.in> and from the website of Directorate of Printing www.dop.nic.in.

Note: All the documents i.e. EMD in original and documents mentioned at Sl. No. 2 of Annexure-I of the tender document (which are also to be submitted electronically) should be submitted in the sealed envelope of Technical Bid.

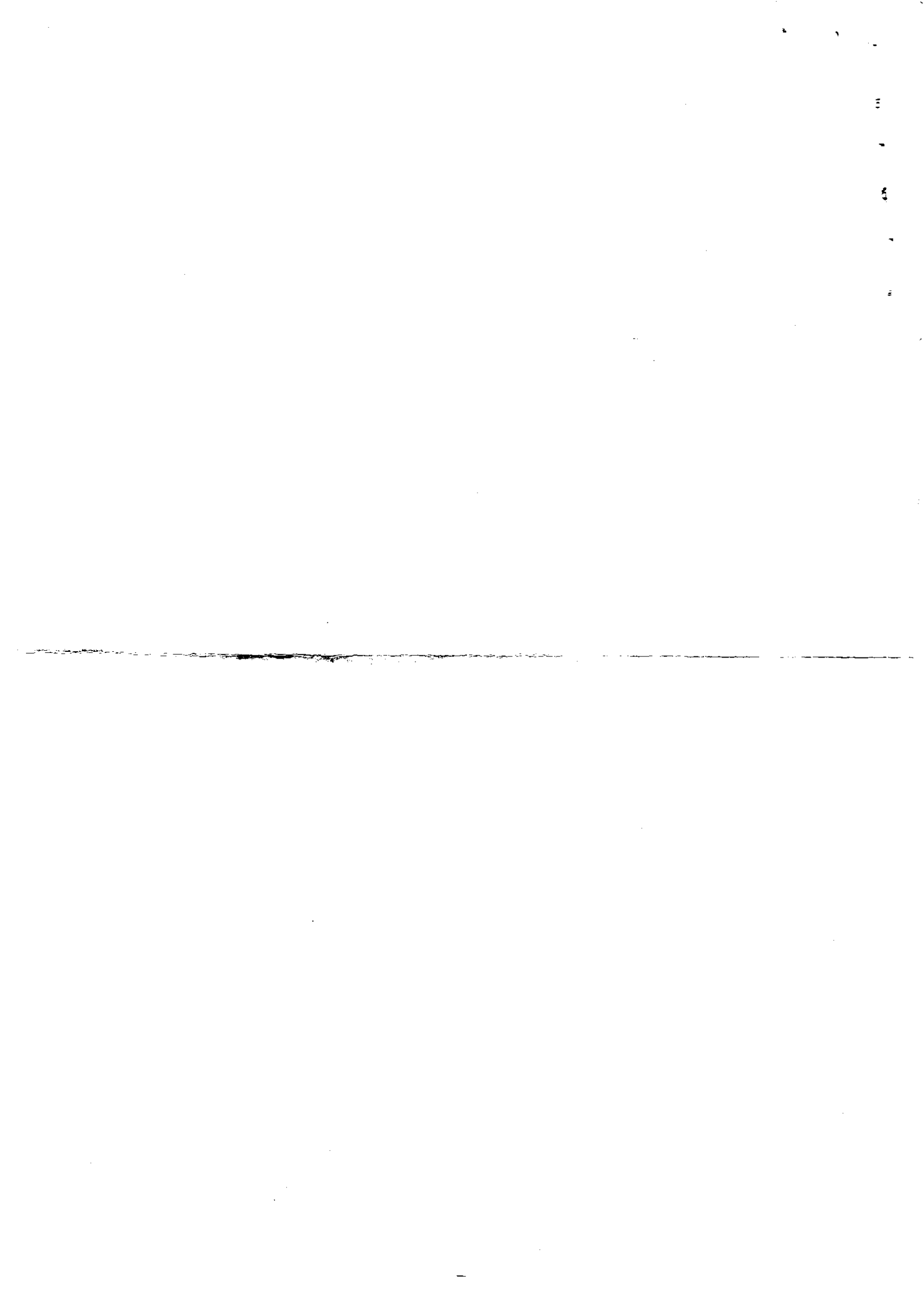


(B.K. Sahana)

P. Manager,

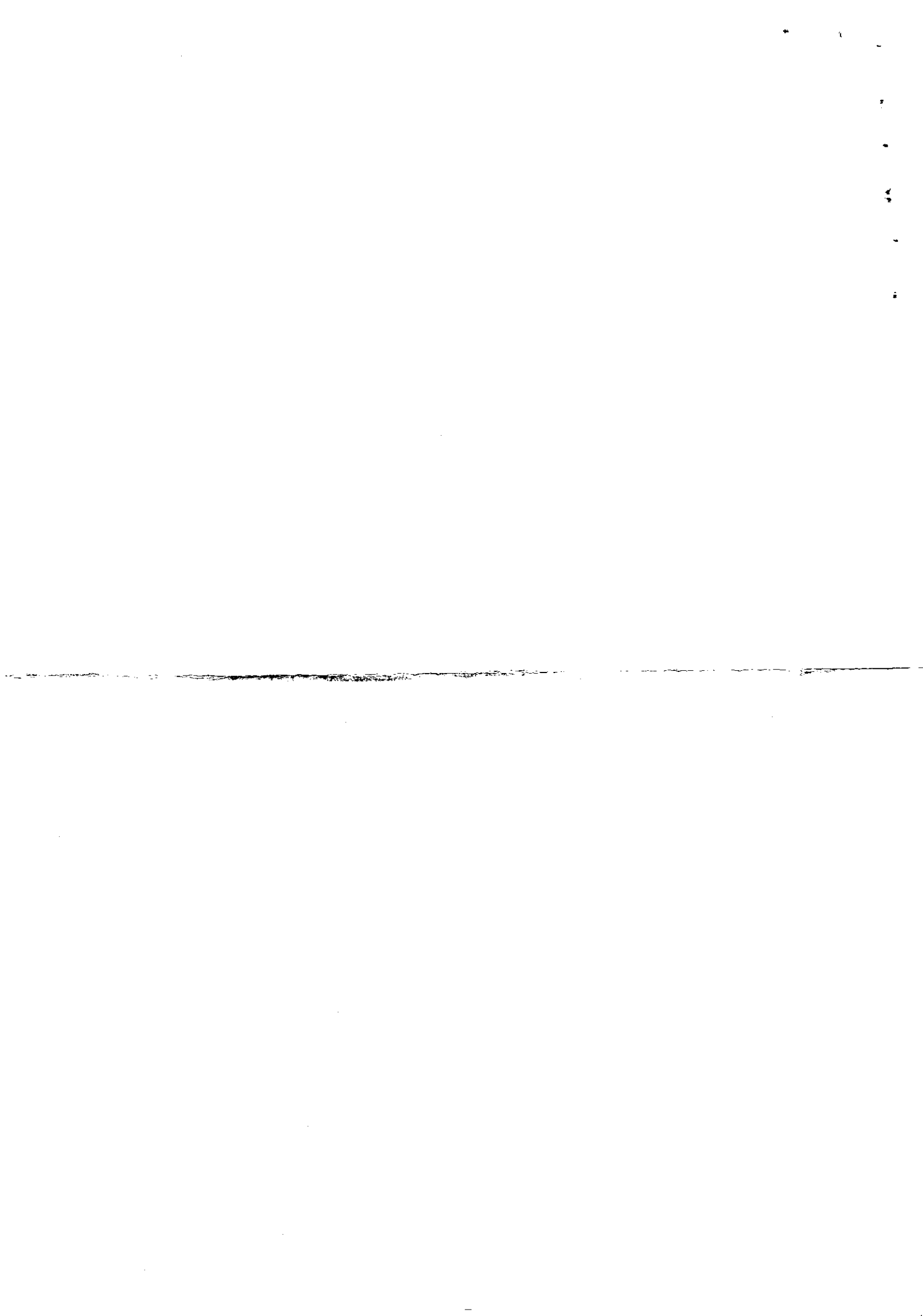
Government of India Press,

1 Temple Street, Kolkata 700072



Schedule of Important Dates:

Start date and time for view/download of tender document	26.10.2018 (17.00 hrs.)
Start date and time for online submission of Bid	27.10.2018 (17.00 hrs.)
Last date and time for online submission of bid and submission of EMD	20.11.2018 (11.00 hrs.)
Date and time of opening of Technical Bid	21.11.2018 (11.00 hrs.)
Address for communication	Manager, Govt. of India Press, 1 Temple Street, Kolkata 700072



GOVERNMENT OF INDIA PRESS,

1, Temple Street, Kolkata - 700072

No.: Fe.170/1/Shifting of Machines & Material/Proc./2018-19/

Dated: 26/10/2018

e-Tender Notice

Subject: Invitation of e-Tender for shifting, transportation and re-commissioning of Machines.

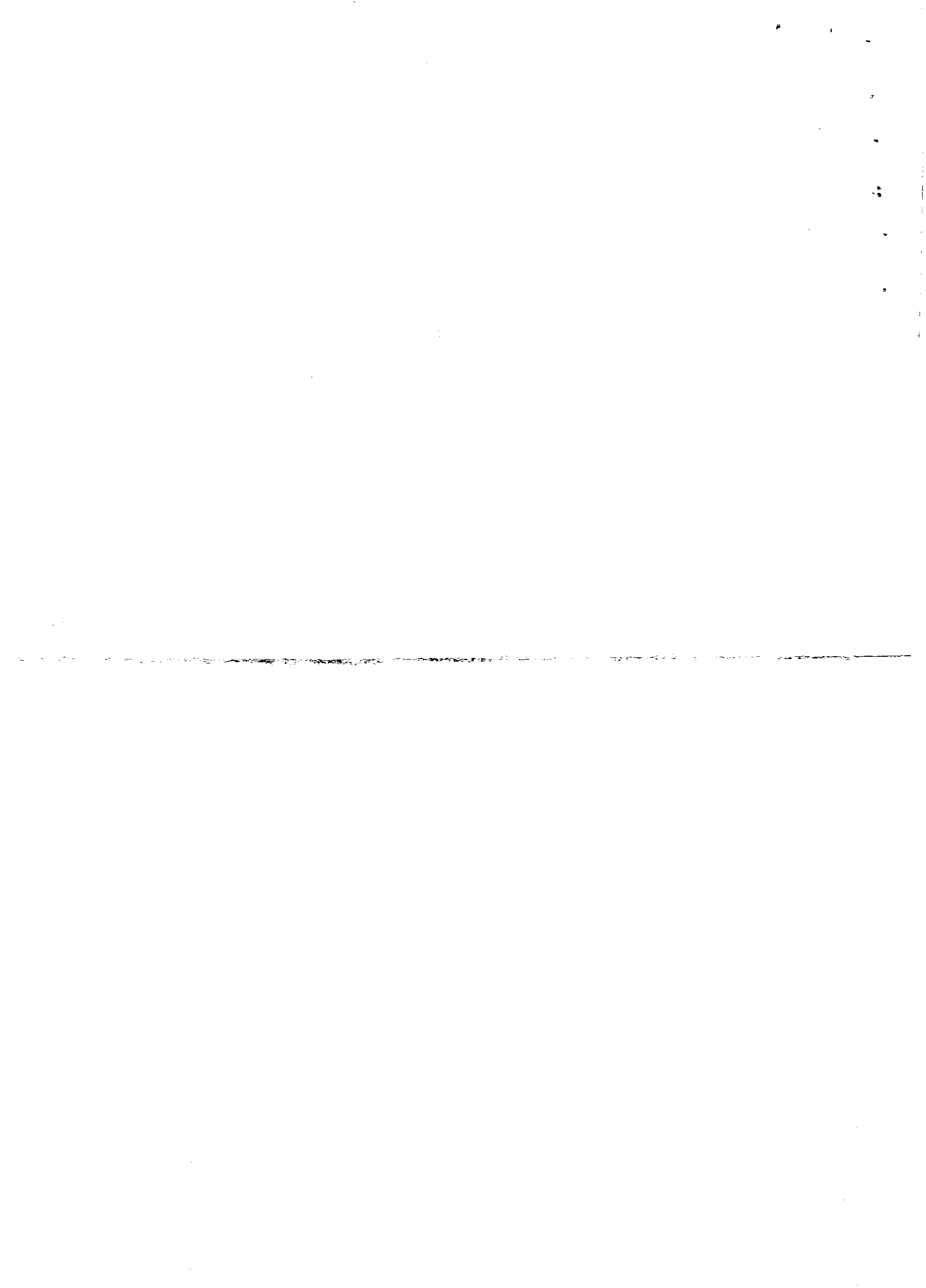
The Manager, Government of India Press, Temple Street, Kolkata-72. for and on behalf of the President of India invites e-Tenders for shifting of Printing and Binding machines/equipment within the premises of GIP, Santragachi, Howrah & within the premises of GIP Temple Street, Kolkata as per details below:-

S. No.	Description and location of machines to be shifted	To be Shifted	Quantity of machines	Last date for submission of bid	Date and time for opening of Technical Bid	Earnest Money Deposit
I.	LOT As per Annexure – IV	From Govt. of India Press, Santragachi, Howrah To Govt. Of India Press Temple Street, Kolkata	39 Nos.	20.11.2018 till 11.00 AM	21.11.2018 on 11.00 AM	Rs.1,50,000/-

Tender Documents can be downloaded from the website <http://eprocure.gov.in> and is also available on the website of Directorate of Printing, New Delhi www.dop.nic.in.

The interested firms may submit the tenders online at <http://eprocure.gov.in> in Two bid system in the prescribed proforma. Tenders are to be submitted only online through e-Procurement portal <http://eprocure.gov.in>. All the documents in support of eligibility criteria etc. are also to be scanned and uploaded along with the Tender Documents. Tenders sent by any other mode will not be accepted. The interested firms can inspect the Machinery & Equipments at GIP, Santragachi, Howrah and the Place where the machines are to be commissioned i.e. GIP Temple Street, Kolkata-72 on any working day from 29/10/2018 to 19/11/2018 between 10:30 AM to 4:30 PM except Saturday, Sunday and Holidays after giving prior intimation to The P. Manager, GIP Santragachi & The P. Manager, GIP Temple Street.


(B.K. Sahana)
P. Manager



Annexure-I

1. Scope of work :

- (A) 39 Nos. machine (as per Annexure-IV) are to be shifted from Govt. of India Press, Santragachi (Howrah), transported and re-commissioned in Govt. of India Press, Temple Street, Kolkata.

The firm will ensure the transportation of machines in good condition and running of machines for production after re-commissioning in Govt. of India Press, Temple Street, Kolkata During inspection, the performance will be observed at least for 15 days by this Press officials after re-commissioning work is completed.

2. Eligibility Criteria of Technical Bid :

All the following documents of Technical Bid should be submitted electronically in PDF format and also in the closed Envelope of Technical bid.

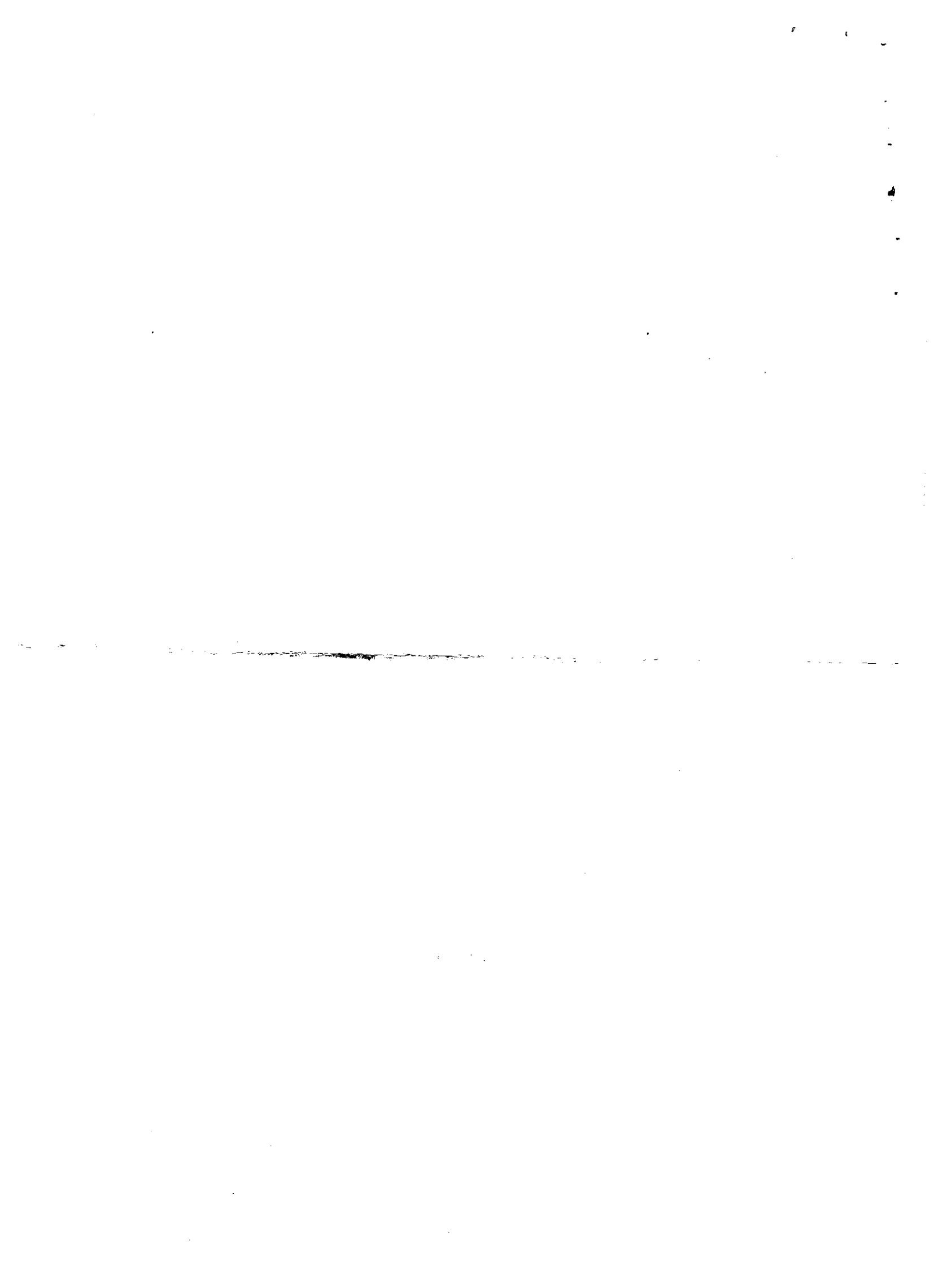
- (i) Earnest money Deposit.
- (ii) Self attested undertaking that the firm has not been black listed by any Government organization, Undertaking etc. And no Police/Criminal case registered against the firm for any kind of violation. *(The firms black listed by any of the Government Department will not be considered in the tendering process.)*
- (iii) Copy of PAN No. and GSTIN No. either in the name of the proprietor/owner/ firm/company is required to be uploaded along with the Technical Bid on the CPP Portal. The document to be uploaded should be clearly visible. In case the uploaded documents are not readable, the tender cannot be examined and the bid can be rejected, thereby rejecting the tender of that firm.

3. Earnest Money Deposit:

The Earnest Money of Rs. 1,50,000/- in the form of Demand Draft/Pay order/Fixed Deposit/Bank Guarantee from any commercial/Nationalized bank is acceptable in favour of the "Pay and Accounts Officer (Printing), Ministry of Housing and Urban Affairs, Kolkata" has to be submitted. The scanned copy of the Earnest Money Deposit (EMD) must be uploaded with the tender and original to be submitted in a sealed envelope superscribed with the words "Rates for shifting of Machines" in the Tender Box kept in office of the Manager, Government of India Press, 1 Temple Street, Kolkata 700072.

4. Bid Evaluation Criteria:

- (i) The online technical bid and tender box kept in the office of Manager, Govt. of India Press, Temple Street, Kolkata 700072 will be opened at 11.00 AM on 21/11/2018 by the authorised Officers in the Office of Manager, Govt. of India Press, Temple Street, Kolkata 700072 in the presence of bidder or their duly authorised representative. The date and time of opening of financial bid of technically qualified bidders will be intimated later on CPP Portal only.



- (ii) The Bidder shall submit the financial bid in the prescribed format enclosed as **Annexure-II** of the tender documents. The bidders are advised to quote their rates as per specifications, failing which their bids shall be considered as non-responsive. The L-1 (Lowest one) firm will be decided on the basis of their lowest quoted rate for Full lot.

5. PERFORMANCE SECURITY DEPOSIT:

The successful bidder is required to submit a Security Deposit of 10% of the total value of awarded Tender in the form of FDR/Bank Guarantee from any Nationalized/ Commercial Bank in favour of 'Pay and Accounts Officer (Ptg.), Ministry of Housing and Urban Affairs, Kolkata', payable at Kolkata within seven days after receipt of letter of acceptance. EMD of successful bidder will be returned /released on submission of Security Deposit. The security deposit shall be discharged/ returned on successful completion of shifting as well as re-installation of machines in this Press.

6. General terms and conditions of the Tender:

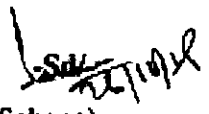
- (i) Technical bid shall be opened first and only those who qualify, shall participate in the financial bid.
- (ii) Tenders(s) incomplete in any respect is/are liable to be rejected without assigning any reason thereof. The Manager, Government of India Press, Temple Street, Kolkata 700072 also reserves the right to accept or reject any tender, in whole or in part thereof without assigning/specifying any reason thereof.
- (iii) The EMD of unsuccessful bidders will be released after finalization of tender.
- (iv) The EMD shall stand forfeited if a bidder withdraws or amends the bid/tender or impairs or derogates from the tender in any respect during the period of bid, or in case successful bidder fails to sign or accept the contract within the stipulated period. No interest will be payable on this Amount. The EMD shall also stand forfeited in the event of premature withdrawals of the tenders by and of the Tenderers.
- (v) The firms intend to participate in the tender process with their offer of tender are expected and also advised to read and understand the terms and conditions of the contract as detailed out in the forgoing paragraphs before sending their tender, as no change or violation of the aforesaid terms and conditions shall be permissible, once the tender is accepted by the Press.
- (vi) *The firm will have to pay all types of taxes and insurance amount during shifting of machines.*
- (vii) The awarded firm will be responsible for any type of loss/damage of machines during shifting/transportation/re-commissioning.
- (viii) The tender is liable to be cancelled at any time for unsatisfactory performance or delay in completion of work.
- (ix) The rates quoted will be valid for 120 days.
- (x) The time schedule is to be strictly adhered to, the work should be completed within **60 Days (Sixty Days)** from the date of issue of Work Order. If the firm delays in completion of work on prescribed time, a penal charge @ 1% of cost of tendered amount per day will be charged.

- (xi) Firms backing out after participating in the tendering process shall be liable for black listing from Government of India Press, Temple Street, Kolkata.
- (xii) Conditional rates or terms attached with the rates will not be accepted and all such rates will be rejected out rightly.
- (xiii) In case of any dispute, the decision of Manager of Government of India Press, Temple Street, Kolkata will be treated as final.
- (xiv) The firms may nominate their authorized representative to be present at the time of opening of Tender.
- (xv) All legal disputes shall be subject to Kolkata jurisdiction only.
- (xvi) The Manager, Govt. of India Press, Temple Street, Kolkata reserve the right to accept or reject the tender at any stage/time or relax/amend/withdraw any of the term and condition contained in the tender document without assigning any reason thereof. In the case of withdrawal of bid, the EMD will stand forfeited.

7. TERMS OF PAYMENT:

Payment will be made against pre-receipted bill in Triplicate after the completion of work, inspected and accepted. Then, payment will be made through ECS. Bank details alongwith a copy of cancelled cheque of relevant firm must be submitted with the bill.

The rates will be accepted upto 11:00 AM on 20.11.2018 and the Technical bid will be opened at 11:00 AM on 21.11.2018.


(B.K. Sahana)
P. Manager,
Government of India Press,
Temple Street, Kolkata

Annexure-II

Format of Price bid

Annexure-II of the Price Bid (BOO)

S. No.	Description of Machines to be shifted	Rate for Full Lot to be entered by the bidder (Excluding GST)	GST Amount to be entered by the bidder separately
1.	39 Machines (As per annexure-IV)		

- (a) The applicable GST amount in figure will be entered by the firm for above Lot separately.
- (b) The L-1 (Lowest one) firm will be decided on the basis of lowest quoted rate with TAX for the full Lot.

Instructions for Online Bid Submission:

Annexure-III

As per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal ([URL:http://eprocure.gov.in](http://eprocure.gov.in)). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirement and submitting their bids online on the CPP Portal may be obtained at:<http://eprocure.gov.in/eprocure/app>.

REGISTRATION

- 1) Bidders are required to enrol on the e-procurement module of the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)) by clicking on the link "Click here to enrol". Enrolment on the CPP Portal is free on charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify/TCS/nCode/eMudhra etc.) with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured login by entering their user ID/password and the password of the DSC/e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents/tender schedules. These tenders can be moved to the respective "My Tender" folder. This would enable the CPP Portal to intimate the bidders through sms/e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification/help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidders should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note that number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/XLS/RAR/DWF formats. Bid documents may be scanned with 100 dpi with Black & White option.
- 4) To avoid the time and effort required in uploading the same set of standard documents, which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" area available to them to upload such documents. These documents may be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

- 1) Bidders should log into the site well in advance for bid submission so that he/she upload the bids in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender documents.
- 3) Bidder has to select the payment option as "offline" to pay the tender fee/EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the Tender Processing Section, latest by the last date of bid submission. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) A standard BoQ format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- 6) The serve time (which is displayed on the bidder's dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done.
- 8) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 9) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This Acknowledgement may be used as an entry pass for any bid opening meeting.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries to CPP Portal in general may be directed to the 24 x 7 CPP Portal Helpdesk. The contact toll free number for the helpdesk is 18002337315.

Annexure-IVDetails of Machines/Equipment

DESCRIPTIONS OF MACHINES		QUANTITY (In Nos.)	Section
1	Dumper Roller Washing Machine	1	Pre Press
2	Plate Processor	1	
3	Printing Down Frame	2	
	Total	4 nos	
4	Single Colour A-1size Offset Printing Machine (MAX)	4	Printing Machine
5	HMT A-1 Size Offset Sheet Fed Machine (SOM-136)	2	
6	HMT A-2 Size Offset Sheet Fed Machine (SOM-225)	2	
7	Web Offset Machine (Printwel)	1	
8	Single Colour A-2size Offset Printing Machine (MAX)	2	
	Total	11 nos	
9	ACME Computerized Paper Cutting Machine	3	Binding Machine
10	3 side Trimmer Machine	1	
11	Stitching Machine 105 Polygraph	2	
12	Envelop Making Machine	2	
13	Automatic Diploma Folding Machine	2	
14	Polar Cutting Machine	2	
15	Stitching Machine Mertini	2	
16	Die Punching Machine	2	
	Total	16nos	
17	Knife Grinding Machine [Automatic]	1	Mechanic Section
18	Knife Grinding Machine [Manual]	1	
19	Lathe Machine	2	
20	Grinding Machine	1	
21	Drill Machine [Big]	1	
22	Board Cutter Machine	1	
23	Hand Pressing Machinery	1	
	Total	8 nos	

TOTAL MACHINES & EQUIPMENTS IN LOT NO. 1 - (4+11+16+8) = 39 Nos.