

No.21/4/2009-Estt
Government of India
DIRECTORATE OF PRINTING
'B' wing, Nirman Bhawan, New Delhi-110 108

Dated 20th November, 2012


OFFICE MEMORANDUM

Sub:- Appointment to the post of supervisor (duplicating) in the Directorate of Printing on deputation basis - applications regarding.

One post of Supervisor (Duplicating) in this Directorate in the revised PB-1 of Rs.5200-20200 + 2400(G.P.) has fallen vacant. As per the Recruitment Rules, the post is to be filled up by deputation from amongst UDCs of CSCS who have rendered not less than 5 years regular service in the grade. The person so selected will be treated as on deputation from CSCS and will be entitled to draw Deputation (duty) allowance in terms of the Ministry of finance (Department of Expenditure O.M. No.10(24)/E.III/60 dated 4.5.1961 as amended from time to time. The period of deputation will not ordinarily exceed 3 years. The person so selected will required to deposit a security of Rs. 2000/- or to take out a Fidelity Bond Policy for a like amount to work as Supervisor (Duplicating).

2. All the Ministries/Departments located in Delhi are requested to forward the VC/DC, CR dossiers for the last five years, integrity Certificate alongwith applications of the interested UDCs in duplicate (in the attached Proforma) who are eligible for the post of supervisor (duplicating) and can be spared by the offices concerned within one month from the date of issue of the Office Memorandum. Advance copy may also be submitted followed by proper channel. The application form may be downloaded from the website (www.dop.nic.in) of this Directorate.

3. Applications received after the prescribed date or without CRs or otherwise found incomplete will not be considered.


(SURENDRA SINGH)
Deputy Director (Admn.II)
Tele Fax.2301186

To

1. All Ministries/Departments located in Delhi.
2. The Under Secretary (Admn.), M/o Urban Development.
3. The Deputy Director (Admn.), Directorate of Estates.
4. The Deputy Director (Admn.), DG (W), Central Public works Department, Nirman Bhawan, New Delhi.
5. The Dy. L&DO (Admn.), Land and development Office.
6. All section in H.Q. office with the request that the applications of the interested persons may be forwarded to the Establishment Section by the prescribed date through the Branch Officers.
- ✓ 7. NIC, Directorate of Printing is requested to download the material in the website of the Directorate

Application Form for the post of Supervisor(Duplicating) in the Directorate of Printing, New Delhi.

1.	Name in Block letters	
2.	Father's Name	
3.	Designation	
4.	Date of Birth	
5.	Section/Offices with telephone No where the individual is working at present	
6.	Date of regular appointment and permanency in the post	
7.	Category	
8.	Year of Seniority with No.	
9.	Experience if any	
10.	Whether any vigilance or disciplinary proceedings pending? If yes mention details.	
11.	Whether any penalty imposed? if yes, give details	

SIGNATURE OF THE APPLICANT

Date.....

No.....

The above particular of Shri..... have been verified from the service Book and found to be correct.

Name and Designation & Seal
of Administrative authority forwarding the application

Tel. No.

Fax. No.....

E-mail.....