

भारत
DESPACHU

SPEED POST

Tel. No. 033-22154261-62
Fax No.033-2215-4368

GOVERNMENT OF INDIA
MINISTRY OF URBAN DEVELOPMENT
DIRECTORATE OF PRINTING, NEW DELHI
OFFICE OF THE MANAGER, GOVT.OF INDIA PRESS
1, TEMPLE STREET, KOLKATA-72

No. FC.180/S.S./GIPTS/13-14/Vol.I/ 1116

Dated 16 -09 -2013

To
The Director,
Directorate of Printing,
'B' Wing, Nirman Bhawan,
New Delhi-110011

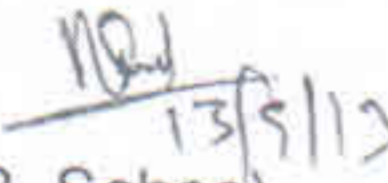
Subject : Advertisement for filling up of various posts on deputation basis at Govt. of
India Press, 1, Temple Street, Kolkata-700072.

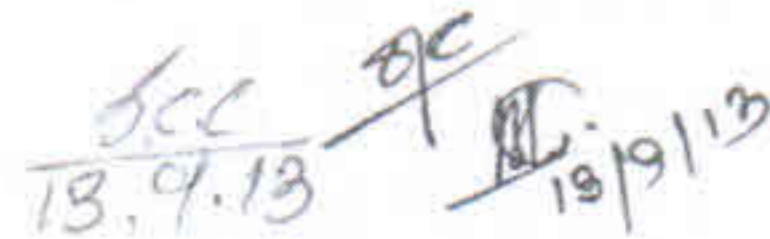
Sir,

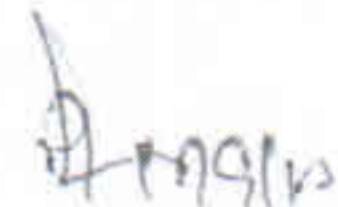
In continuation to this office letter No. FC.180/SS/GIPTS/13-14/Vol.I/1108 dated 13-09-2013 addressed to the Editor (Advtg.), Employment News, New Delhi with copy endorsed to you on the above subject, I am sending herewith a copy of Text of Advertisement in respect of deputation posts, along with a C.D. to upload the same on the website of Directorate of Printing, New Delhi for wide circulation.

Encl : (1) Text of Advertisement.
(2) One C.D.

Yours faithfully,


(B. Sahoo)
Manager


13.9.13


13/9/13

F. No. FC. 180/S.S./GIPTS/13-14/Vol.I
Government of India
Ministry of Urban Development
Directorate of Printing, New Delhi
Government of India Press
1, Temple Street, Kolkata-70072
Tel. No./FAX No. 033 2215 4368
E-mail : giptemple@gmail.com

Advertisement No. 2/2013

The following posts in Govt. of India Press, 1, Temple Street, Kolkata are required to be filled up on deputation basis as per existing Recruitment Rules (Non-Industrial & Industrial) from amongst the officials of Central Govt. including the Department subject to fulfilling the following conditions.

The details of Posts

Sl. No.	Name of the Post with scale of Pay	No.	Eligibility Criteria
1	2	3	4
1	Hindi Translator PB-2 : Rs. 9300-34800/- + Grade Pay Rs. 4200/-	1	<p>Officers of the Central Govt. holding ;</p> <p>(a) (i) analogous posts, or</p> <p>(ii) posts in the scale of pay of Rs.9300-34800 (PB-2) with Grade Pay of Rs.4200/- (Pre-revised Rs. 4500-7000/-) or equivalent with three years regular service; or</p> <p>(iii) Posts in the scale of Rs. 5200-20200/- with grade pay of Rs. 2400/- (Pre-revised Rs. 4000-6000/-) or equivalent with five years regular service in the grade.</p> <p>(b) Possessing educational qualifications ;</p> <p>Master's Degree of recognised University in Hindi/English with English/Hindi as a compulsory/ elective subject or a medium of examination at degree level.</p> <p style="text-align: center;">OR</p> <p>Master's Degree of a recognised University in any subject other than Hindi/English with Hindi and English as compulsory/elective subject or either or the two as medium of examination and the other as a compulsory/Elective subject at degree level.</p> <p style="text-align: center;">OR</p> <p>Master's Degree of a recognised University in any subject other than Hindi/English with Hindi and English medium and English/Hindi as a compulsory/elective subject or as medium of examination and the other as a compulsory/Elective subject at degree level.</p> <p style="text-align: center;">OR</p> <p>Bachelor's degree of a recognized university with Hindi and English as compulsory/elective subject or</p>

			either of the two as medium of examination and the other as a compulsory elective subject, plus a recognised diploma/certificate course in translation from Hindi to English and vice-versa or two years experience of translation work from Hindi to English and vice-versa in Central/State Government Offices including Govt. of India Undertakings.
2	Artist Retoucher PB-2 (Rs.9300-34800) Grade Pay- Rs. 4200/-	1	Officers of the Central Government (including the department): (a) holding the post of Artist Retoucher in the Pay Scale of Rs. 9300-34800 (PB-2) with Grade Pay of Rs. 4200/- (Pre-revised Rs. 5500-9000/-) with regular service or (b) Asst. Artist Retoucher in the Pay Scale of Rs. 9300-34800 with Grade of Rs. 4200/- (Pre-revised Rs. 5000-8000/-) with five years' regular service in the grade subject to qualifying in the trade test.
3	Sr. Artist PB-2 (Rs.9300-34800) Grade Pay- Rs. 4200/-	1	Officers of the Central Government (including the department): (a) holding the post of Senior Artist in the Pay Scale of Rs. 9300-34800 (PB-2) with Grade Pay of Rs. 4200/- (Pre-revised Rs. 5500-9000/-) with regular service or (b) Junior Artist in the Pay Scale of Rs. 9300-34800 with Grade of Rs. 4200/- (Pre-revised Rs. 5000-8000/-) with five years' regular service in the grade subject to qualifying in the trade test.
4	Reader PB-1-(Rs.5200-20200) Grade Pay Rs.2800/-	5	Officers of the Central Government (including the department): (a) holding the post of Reader in the Pay Scale of Rs. 5200-20200 (PB-1) with Grade Pay of Rs. 2800/- (Pre-revised Rs. 4000-6000/-) on regular basis.
5	Offset Machineman PB-2 (Rs.9300-34800) Grade Pay - Rs. 4200/-	5	Offset Machineman of other Govt. of India Presses failing which Offset Machine Asstt. with seven years regular service in the grade from other Govt. of India Presses subject to qualifying in a trade test.
6	Offset Machine Assistant PB-1 (Rs.5200-20200) Grade Pay - Rs. 2800/-	10	Officers of the Central Govt. (including the Department/Press) Holding analogous post on regular basis. OR Holding a post of Offset Machine Attendant in PB-1 Rs. 5200-20200 with GR. Pay of Rs. 1900 having eight years regular service subject to qualifying in a Trade Test.
7	Offset Machine Attendant PB-1 Rs. 5200-20200/- + Grade Pay Rs. 1900/-	7	Officers of the Central Government (including the department): (a) holding the post of Offset Machine Attendant in the Pay Scale of Rs. 5200-20200 (PB-1) with Grade Pay of Rs. 1900/- (Pre-revised Rs. 3050-4590/-) with regular service.
8	Binder PB-1 (Rs.5200-20200) Grade Pay - Rs. 2400/-	9	Officers of the Central Government (including this department) (a) holding analogous posts i.e. Binder in Pay Scale of Rs.5200-20200 (PB-1) with grade pay Rs. 2400 (Pre-revised Rs. 4000-6000/-) on regular basis or (b) Asst. Binders in the pay scale of Rs. 5200-20200/-

			(PB-1) with grade pay Rs. 1900/- (Pre-revised 3050-4590/-) with eight years regular service subject to qualifying respective trade test for that trade.
9	Mechanic PB-1 (Rs.5200-20200) Grade Pay - Rs. 2800/-	2	Officers of the Central Govt. (including the department) (a) holding the posts of Mechanic (Printing & Binding) in the pay scale of PB-1 Rs. 5200-20200 with GP Rs. 2400 (Pre-revised Rs. 4000-6000) on regular basis OR (b) Asst. Mechanic (Printing & Binding) in the scale of PB-1 Rs. 5200-20200 with GP Rs. 1900 (Pre-revised Rs. 3050-4590) with regular eight years in that grade subject to qualifying in a trade test.
10	Driver (LV) PB-1 (Rs.5200-20200) Grade Pay - Rs. 1900/-	1	Officers of the Central Government (including the department): (a) holding the post of Truck Driver (Heavy Vehicle/Light Vehicle) in the Pay Scale of Rs. 5200-20200 (PB-1) with Grade Pay of Rs. 1900/- (Pre-revised Rs. 3050-4590/-) with regular service or (b) Auto Truck Driver in the Pay Scale of Rs.4440-7440/- with Grade Pay of Rs. 1800/- (Pre-revised Rs. 2650-4000/-) with four years regular service in the grade subject to qualifying in a trade test. (Possessing Driving Licence for Heavy Vehicles is essential)
11	Coupon Clerk/ Canteen Clerk PB-1 (Rs.5200-20200) Grade Pay - Rs. 1900/-	1	(i) Officers of the Central Govt. holding analogous posts on regular basis, OR (ii) Canteen Attendant with at least three years regular service in the Pay Band-1 of Rs. 5200-20200 with GP of Rs. 1800/- Educational Qualifications : (a) 12 th Pass or equivalent with Commerce. (b) A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on computer (35 w.p.m. and 30 w.p.m. correspond to 10500 Key Depression per hour or 9000 Key Depression on an average of 5 key depressions for each word) Note : The department officials in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.
12	Salesman/ Canteen Clerk PB-1 (Rs.5200-20200) Grade Pay - Rs. 1900/-	1	(i) Officers of the Central Govt. holding analogous posts on regular basis, OR (ii) Canteen Attendant with at least three years regular service in the Pay Band-1 of Rs. 5200-20200 with GP of Rs. 1800/- Educational Qualifications : (c) 12 th Pass or equivalent with Commerce. (d) A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on computer (35 w.p.m. and 30 w.p.m. correspond to 10500 Key Depression per hour or 9000 Key Depression on an average of 5 key depressions for each word)

		Note : The department officials in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.
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General Conditions

1. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Govt. shall not ordinarily exceed three years.
2. The maximum age limit for appointment by deputation shall not exceed fifty six years as on the closing date of the application.

The Heads of Establishments/Organizations/Presses are requested to circulate the vacancies among the eligible officials and applications (as per Annexure-'A') of suitable candidates may be forwarded to this Press in the enclosed format (Annexure-'B') with recommendations as to the suitability of the candidate. The up-to-date C.R.Dossiers, Vigilance Clearance Certificate and an Undertaking from the candidate that he/she will not withdraw his/her candidature after selection, may also be forwarded along with the application so as to reach the undersigned by **31-10-2013**. The details may also be seen on the website of Directorate of Printing, New Delhi : www.dop.nic.in.

In case of non-availability of suitable candidate in his office/establishment, a 'NIL' report may be sent and if nothing is heard within the stipulated time, it would be presumed that there is no eligible candidate from his office.

Enclo : Annexure-'A' & 'B'

Bhagaban Sahoo
Manager

Copy to :

01. The General Manager, GIP, Minto Road, New Delhi-110002.
02. The Manager, GIP, Ring Road, Mayapuri, New Delhi-110064.
03. The Officer-in-Charge, Govt. of India Press, Rashtrapati Bhawan, New Delhi-110004
04. The Manager, GIP, Faridabad, 121001 (Haryana).
05. The Manager, GIP, Aligarh-202001 (U.P.)
06. The Officer-in-Charge, GITBP, Industrial Area Phase-I, Chandigarh-160002.
07. The Manager, GIP, Tutikandi, Shimla-171004.
08. The Manager, GIP, Nilokheri-132117.
09. The Manager, GIP, Nashik-422996.
10. The Manager, GIP, Koratty, Dist. Trissur, Kerala-680309.
11. The Manager, GIP, Coimbatore-641019.
12. The Officer-in-Charge, GITBP, M.M. Road, Mysore-570011.
13. The Officer-in-Charge, GITBP, P.O. Mancheswar Railway Colony, Bhubaneswar-751017.
14. The Manager, GIP, Santragachi, Howrah-711112.
15. The Manager, Govt. of India Forms Store, 166, Lenin Sarani, Kolkata-700013.
16. The Asst. Director(Ptg.), Outside Printing Branch, 1, Council House Street, Kolkata-700001.
17. The Deputy Director(A.II), Directorate of Printing, 'B' Wing, Nirman Bhawan, New Delhi-110011 for information and with the request to upload this O.M. in Directorate's website for wider publicity.
18. Time Keeper, GIP, Temple Street, Kolkata-72 for display in the Notice Board.

ANNEXURE-'A'FORM OF APPLICATION

Application for the post of _____

1. Name of the applicant :
2. Age/Date of Birth :
3. Educational/Technical Qualification :
4. Additional qualification and experience acquired for the higher post applied for. :
5. Date of appointment in the Department and the post to which appointed. :
6. Substantive appointment held and the Date of such appointment. :
7. Details of posts held and the period for which these were held. :
8. Present post held and date from which held. :
9. Whether the present post held is on Ad-hoc basis or regular basis. :
10. Present Pay :
11. Whether SC/ST or UR :

UNDERTAKING

I undertake that in the event of my selection, I will not withdraw my candidature at a later date.

Date :

Signature of the applicant :

Designation :

Name of the Office :

Certified that the contents of this application have been verified from the record and are found to be correct.

The applicant was awarded the punishment of _____ on _____ and is still current and will expire on _____. There is no vigilance case pending/contemplated against the applicant.

Signature of the Head of the Office with seal

ANNEXURE-'B'

Name of the Press/Organisation : _____

Particulars of the applicant for the post of _____ in Govt. of India Press, Temple Street, Kolkata

Sl. No.	Name	Age/Date of Birth	Educational/ Technical Qualification	Date of appointment	Substantive appointment held and date of such appointment	Present Post held & date of such appointment with present pay	Recommendation of the Head of the Office/Press with remarks as to whether any vigilance case is pending or contemplated against the applicant	Remarks
1	2	3	4	5	6	7	8	9

Signature of the Head of the Press/Organisation
With Office seal