

No.A.11033/01/2015-Estt.
Government of India
Ministry of Urban Development
DIRECTORATE OF PRINTING

Nirman Bhawan, New Delhi
Dated the 30th November, 2016

To

The Pay and Accounts Officer (Ptg.),
Ministry of Urban Development
13/3 Jamnagar House Hutments,
New Delhi.

Sir,

The undersigned is directed to convey the sanction of the competent authority to release a grant of Rs. 1,20,000/- (Rupees One lakh Twenty thousand only) to **Director, Institute of Secretariat Training and Management (ISTM)** towards 'Course Fee' for conducting the Organisation Specific Programme for Directorate of Printing on RTI/ MACP on 19th & 20th January, 2017, half day session on each subject on both days, at ISTM, Delhi, .


2. The above expenditure will be met from the Major Head 2058 -Stationery & Printing, Sub-head 01.01.13- Office Expenses during the current financial year i.e. 2016-2017.

3. The grant of Rs. 1,20,000/- may be released electronically through RTGS as per the Bank details mentioned below:

State Bank of India, JNU Old Campus, New Delhi, Account No. 10596547391, IFSC Code: SBIN0001624

Encl.: As stated above.

Yours faithfully,


(P. C. Purkait)

Assistant Director (Estt.)/DDO

Distribution:

1. Pay Bill Cell for preparation of bill;
2. Deputy Director (Coord), ISTM, Administrative Block, JNU (Old) Campus, Olof Palme Marg, New Delhi-110067. .
3. AD (CDN) for uploading the Sanction letter on DoP's website;
4. Personal file of the officer concerned.


Assistant Director (Estt.)/DDO