

Speed post

**GOVERNMENT OF INDIA PRESS
1, TEMPLE STREET, KOLKATA-700072**

FC 210/2F/2018-19/2016

Dated:- 03-01-2019

OFFICE MEMORANDUM

Sub: Filling up of the post of General Store Keeper in Government of India Press, 1, Temple Street, Kolkata-700072 on deputation basis.

One post of G.S.K. in the scale of pay of (Pre-revised) PB-2, Rs.9300-34800/-, Grade Pay of Rs.4200/-, Revised Level-6 is proposed to be filled up in this Press as per Recruitment Rules by deputation from amongst the officers of Central Government (including the Deptt. of Printing) who have fulfilled the following conditions:-

A. (i) holding analogous post on regular basis,

Or

(ii) With three years regular service in post in the pay scale of PB-I, Rs.5200-20200/- with grade pay Rs.2800/- and Revised pay scale L-5.

Or

(iii) With eight years regular service in the pay scale of PB-I, Rs.5200-20200/- with Grade Pay Rs.2400/- and Revised L-4 having the following qualifications.

B. Possessing Matriculation or equivalent from a recognized Board or University.

C. Applicant should be a permanent Government Servant and is prepared to furnish the requisite security or execute the prescribed bond.

Desirable :- One year experience in handling store.

CR Section
Dy. No.....
Date.....

Deputation :- Period of deputation including in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Central Government shall ordinarily not exceed three years.

Age Limit:- The maximum age limit for appointment on deputation shall not exceed fifty six years as on the closing date of receipt of application. The head of Establishment are requested to circulate the vacancy amongst the eligible persons and applications of the willing suitable candidate may be forwarded to this Press on Annexure-A along with full service particulars in Annexure-B and specific recommendations as to the suitability of candidate. An undertaking from the candidate to the effect that he/she will not withdraw his/her candidature may also be taken from the applicant in writing and may be

forwarded to this office along with his application enclosing there with up-to-date C.R. Dossiers and vigilance clearance certificate so as to reach the same to the undersigned latest by 01.12.2018. The applications received after the specific date will not be entertained in any circumstances.

In case of non-availability of any suitable candidate in his office a 'NIL' report may be sent with in the date.

Encl:- Annexure-A& B.

(B.K.Sahana)
P.Manager

Copy to:-

- (1) The General Manager, Government of India Press, Nasik-422006.
- (2) The Manager, Government of India Press, Ring Road, New Delhi-110064.
- (3) The Officer-In-Charge, Government of India Press, Rashtrapati Bhawan, New Delhi-110004.
- (4) The Manager, Government of India Press, Minto Road, New Delhi-110002.
- (5) The Deputy Director(A-I), Directorate of Printing, "B" Wing, Nirman Bhawan, New Delhi-110011 for information with reference to his O.M.No.2/3/2018-A.III dated 18.12.2018.
- (6) The Asstt.Director(CDN), Directorate of Printing, "B" Wing, Nirman Bhawan, New Delhi-110011 with the information for filling up one post of General Store Keeper (Revised pay scale of Rs.35400-112400 Level-6) for uploading the details in Directorate of Printing website for wide circulation.
- (7) All Officers.
- (8) All In-Charges(Non-Industrial)
- (9) Notice Board.
- (10) Guard file.
- (11) Office order file.

(B.K.Sahana)
P.Manager

FORM OF APPLICATION

- 1. Name of the applicant :-
- 2. Age/Date of Birth :-
- 3. Educational/Technical Qualifications :-
- 4. Addl. Qualification and experience required for higher post applied for :-
- 5. Date of appointment in the Deptt. and post To which appointed :-
- 6. Substantive appointment held and date of Such appointment :-
- 7. Details of posts held and the period for Which these were held :-
- 8. Present post held and the date from which Held :-
- 9. Whether the present post is held on ad-hoc Or regular basis :-
- 10. Present Pay :-
- 11. Whether SC/ST/UR :-

UNDERTAKING

I, undertake that in the event of my selection I will not withdraw my candidature at later stage.

Name & Signature of the applicant :-

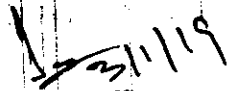
Designation :-

Name of Press/Office :-

Date:-

Certified that the contents of this application have been verified from the records and are found correct. There is no vigilance case pending/contemplated against.

The applicant were awarded the punishment or and is still current and will expire on


Signature of the Head Of the Office

Particulars of the applicant for the post of :-

Sl.No.	Name	Age and date of birth	Educational / Technical Qualification	Date of appointment in the Deptt.	Substantive appointment held and date	Present pay and date from which it is held and present pay	Definite Recommendations of the office of the Press with remarks as to whether any vigilance case is pending or contemplated against the applicant	Remarks
1	2	3	4	5	6	7	8	9

Signature of the Head of the Office